

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

FILED 7/23/13
MAYOR FITZPATRICK

GENERAL FUND REVENUES

	BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
1 Sales Tax	50,000	32,668	45,000
2 Mixed Beverage Tax	2,500	1,113	1,600
3 IDA Tax Abatement Sandy Creek	200,000	200,000	125,000
4 Street Rental (Electric/Garbage/Gas/Phone)	50,000	143,517	50,000
5 Cefco: Sign Lease(1 yr) Parking Lease (10 yr)	2,000	0	1,500
6 City Hall Rental	300	0	150
7 Miscellaneous Income	1,650	320	500
8 Property Tax (.35 total - .25 Gen M&O, .10 I&S pledged to water & sewer)	175,000	168,124	136,000
9 Interest Income	5,000	5,659	6,000
10 L.E. Miscellaneous Income	150	320	300
11 Court Fine Revenue	600,000	517,083	600,000
12 Court Time Payment Fee Income	5,000	3,342	3,500
13 Texas Parks & Wildlife Grant for Park Trail (reimbursement funds)	0	0	80,000
14 Charles Street Fund (transfer in from Money Mkt)	0	0	516,811
16 Mullens Park Fund (transfer in from contingency)	0	0	25,000
18 Total Revenue	1,091,600	1,072,146	1,591,361

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

GENERAL EXPENDITURES

DEPARTMENT: GENERAL GOVT		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
SALARIES AND BENEFITS				
1	Salaries (Alisha & Cristen) +3%	50,500	38,587	63,415
2	FICA / Med (Payroll Tax)	3,700	4,500	6,000
3	Health Insurance	6,600	6,359	7,500
4	Retirement	2,700	1,786	3,000
5	Worker's Comp. Insurance	400	343	500
6	Overtime	0		0
	TOTAL SALARIES	63,900	51,575	80,415
SUPPLIES				
7	Office Supplies	4,000	3,007	4,000
8	Postage	1,000	401	500
9	Election Supplies	1,500	1,090	1,500
10	Flagpole Supplies	1,000	370	450
11	Clothing	500	199	500
12	Miscellaneous	100	121	100
	TOTAL SUPPLIES	8,100	5,188	7,050
SERVICES				
13	Utilities	12,000	15,605	20,000
14	Telephone	7,000	4,333	6,000
15	Insurance	3,000	5,783	8,000
16	Dues (HOT COG & TML)	1,000	326	500
17	Publications / Subscriptions	1,000	1,245	1,200
18	Filing Fees	200	0	50
19	Credit Card Fees	100	87	100
20	Travel / Training / Mileage (Employee)	5,000	421	3,000
21	Travel / Training / Mileage (Council)	5,000	1,132	3,000
22	Employee & Council Appreciation	1,500	510	1,500
23	Miscellaneous: Memorials	100	0	100
24	Audit Fees	2,500	0	2,500
25	CPA	15,000	33,273	15,065
28	Legal Fees	12,000	5,641	15,000
29	Appraisal Expense	1,000	1,429	1,500
30	Property Tax Expense	1,500	955	1,500
31	Debt Service I&S Tax (pay to Water/Sewer 50/50)	0	0	39,000
32	EMS	0	0	0
33	Waco McLennan County Health District Dues	1,500	1,133	1,500
34	Community Clean Up	0	105	500
35	House Inspections	100	0	100
36	Janitorial Services	3,000	815	1,320
	TOTAL SERVICES	72,500	72,793	121,435
MAINTENANCE				
37	City Hall Repair & Maintenance	50,000	14,323	5,000
38	Office Equipment & Maintenance (printer)	4,000	2,872	5,000
39	Park Maintenance (mowing, upkeep)	5,000	7,330	5,000
	TOTAL MAINTENANCE	59,000	24,525	15,000
CAPITAL OUTLAY				
40	Office Furniture	500	1,138	0
41	Park Walking Trail (reimbursed 80% by grant)			100,000
43	Park Project (capital project to be determined)	0	0	25,000
44	Server	1,500	0	0
45	TOTAL CAPITAL OUTLAY	2,000	1,138	125,000
46	Total Administration Expenditures	205,500	155,219	348,900

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

GENERAL EXPENDITURES

DEPARTMENT: POLICE		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
SALARIES AND BENEFITS				
1	L.E. Salaries (Danny, Pete, Ryan) +3%	136,900	87,742	128,000
2	L.E. FICA / Med (Payroll Tax)	9,525	6,571	9,000
3	L.E. Health Insurance	13,175	7,562	11,000
4	L.E. Retirement	6,850	4,091	6,500
5	L.E. Worker's Comp. Insurance	2,000	3,142	4,550
6	L.E. Overtime	0	0	0
	TOTAL SALARIES	168,450	109,108	159,050
Supplies				
7	L.E. Office Supplies	1,500	1,477	1,600
8	L.E. Motor Vehicle Supplies (Gas/Oil)	17,500	11,256	15,000
9	L.E. Clothing	500	0	250
10	L.E. Operating Supplies	5,000	1,597	2,500
11	L.E. Postage	300	26	50
12	L.E. Dog Catching	2,000	500	500
13	L.E. Miscellaneous: Meals	500	0	100
14	L.E. Medical Exams	500	0	0
15	L.E. Auto Claim			
	TOTAL SUPPLIES	27,800	14,856	20,000
Services				
16	L.E. Utilities	3,500	0	0
17	L.E. Telephone/Internet	3,000	3,294	4,500
18	L.E. Insurance	5,800	3,016	5,800
19	L.E. Publications	500	0	0
20	L.E. Audit Fees	2,500	0	2,500
21	L.E. Legal Fees	20,000	0	250
22	L.E. Voyager	1,500	1,319	1,750
23	Training	0	156	250
24	Dispatch - Radio Services			300
25	L.E. Miscellaneous		16	100
	TOTAL SERVICES	36,800	7,629	15,450
Maintenance				
26	L.E. Motor Vehicle Maintenance (Repair, Maint, Tires)	5,000	3,189	5,000
27	L.E. Equipment Maintenance (Repairs)	500	1,149	1,500
28	L.E. Computer Maintenance (Repairs)	1,500	1,461	1,500
	TOTAL MAINTENANCE	7,000	5,799	8,000
Capital Outlay				
31	L.E. Vehicle III (Buy in 2012-13)	43,000	43,000	0
32	LE Vehicle Fund (buy in 2015 if needed)	0	0	15,000
33	L.E. New Office Equipment & Furniture	500	0	250
34	L.E. New Equipment for cars (radios, computers)	15,000	0	0
35	L.E. New Computer (Danny's Office)	5,000	1,081	1,500
36	L.E. New Server	1,500	0	0
	TOTAL CAPITAL OUTLAY	65,000	44,081	16,750
37	Total Police Expenditures	305,050	181,473	219,250

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

GENERAL EXPENDITURES

DEPARTMENT: COURT		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
SALARIES AND BENEFITS				
1	Court Salaries (Kyndra & Chelsea 36.4 + 3%)	55,000	25,622	37,500
2	Court FICA / Med (Payroll Tax)	4,000	2,222	3,000
3	Court Health Insurance	4,000	1,583	3,500
4	Court Retirement	2,500	764	2,500
5	Court Worker's Comp Insurance	200	2,214	3,000
6	Court Overtime	250	0	0
	TOTAL SALARIES	65,950	32,405	49,500
Supplies				
7	Court Office Supplies	2,000	1,795	2,000
8	Court Operating Supplies	1,000	438	1,000
9	Court Computer	1,000	823	0
10	Court Office Equipment	2,000	2,450	2,000
11	Court Postage	1,000	696	1,200
12	Court Clothing	250	0	250
13	Court Furniture	850	1,454	0
	TOTAL SUPPLIES	8,100	7,656	6,450
Services				
14	Court Utilities: Internet (Judge)	0	43	0
15	Court Telephone (Judge)	150	33	100
16	Court Travel / Training / Mileage	3,000	200	1,000
17	Court Publications / Subscriptions	200	64	100
18	State Court Cost, TP Fee, Unrestrained Child	250,000	191,890	225,000
19	Omnibase	4,000	2,214	3,500
20	Prosecutor	<u>3,000</u>	2,500	<u>3,000</u>
	TOTAL SERVICES	260,350	196,944	232,700
21	Total Court Expenditures	334,400	237,005	288,650

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

GENERAL EXPENDITURES

DEPARTMENT: STREET & BRIDGE		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
SALARIES AND BENEFITS				
1	*Salaries (57K utility salary split: 50% water, 25% sewer, 25% street)	38,000	23,525	29,000
2	Street FICA / Med (Payroll Tax)	2,800	2,000	2,800
3	Street Health Insurance	2,200	1,867	2,200
4	Street Retirement	2,000	1,119	2,000
5	Street Worker's Comp Insurance	200	0	200
6	Street Overtime	0	0	0
	TOTAL SALARIES	45,200	28,511	36,200
Supplies				
7	Motor Vehicle Supplies (Gas/Oil) - EOY	3,000	0	3,000
8	Operating Supplies (Tools)	1,000	1,366	1,500
9	Maps	250	0	0
	TOTAL SUPPLIES	4,250	1,366	4,500
Services				
10	Utilities (Street Lights included in utility bill this yr)	8,000	0	0
11	Contract Labor	10,000	382	10,000
12	Medical Expense	200	0	200
	TOTAL SERVICES	18,200	382	10,200
Maintenance				
13	Machinery - EOY	4,000	2,833	4,000
14	Motor Vehicle Maintenance (Repairs)	5,000	11	5,000
15	Street Maintenance (Street Signs, Trees, Ditches)	10,000	11,434	10,000
16	Traffic Signs	1,500	0	1,500
	TOTAL MAINTENANCE	20,500	14,278	20,500
Capital Outlay				
18	Charles Street Project (designated funds for street repair)	0	0	516,811
19	Street Repairs	140,000	144,372	135,000
20	New Machinery (Backhoe) - EOY	0	0	0
	TOTAL CAPITAL OUTLAY	140,000	144,372	651,811
*(salaries based on steven 33K, Bill 22K)				
21	Total Street Expenditures	228,150	188,909	723,211

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

GENERAL EXPENDITURES

DEPARTMENT: FIRE		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
	Supplies			
1	Fire Department Supplies	2,000	1,224	2,000
2	Fire Department Training	5,000		0
	Services			
3	Fire Department Utilities	8,000	2,348	6,000
4	Fire Department Insurance	3,000	2,100	3,000
	Maintenance			
5	Exterminator	500	150	350
6	Total Fire Department Expenditures	18,500	5,822	11,350

GENERAL EXPENDITURES TOTAL

7	TOTAL EXPENDITURES	1,091,600	768,428	1,591,361
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8	EXCESS REVENUE OVER EXPENDITURES	0	303,718	0
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CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

SPECIAL REVENUE RESTRICTED FUNDS

SECURITY FUND (RESTRICTED)	BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
1 Security Fee Income	10,000	8,292	10,000
2 Interest Income: Security	<u>500</u>		<u>500</u>
Total Revenue	10,500	8,292	10,500
3 Security Fee Expense	<u>10,500</u>	0	<u>10,500</u>
4 Total Expenditures	10,500	0	10,500
5 Excess Revenue over Expenditure	0	8,292	0

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

SPECIAL REVENUE RESTRICTED FUNDS

TECHNOLOGY FUND (RESTRICTED)	BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
1 Technology Fee Income	15,000	11,039	15,000
2 Interest Income: Technology	<u>300</u>		<u>300</u>
Total Revenue	15,300	11,039	15,300
3 Technology Fee Expense	<u>15,300</u>	0	<u>15,300</u>
4 Total Expenditures	15,300	0	15,300
5 Excess Revenue over Expenditure	0	11,039	0

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

WATER FUND REVENUES

WATER FUND: REVENUES	BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
1 Water Revenue (base rate increased & instal all new meters)	324,500	242,910	325,000
2 Garbage Revenue	see below	see below	see below
3 Property Tax (I&S pledged for 2013 CO's)	0	0	19,500
4 MS Water Supply	7,300	5,472	7,300
5 Interest Income	3,530	3,518	3,530
5 Arsenic Fund Transfer from MM for Pilot Study	0	0	75,000
6 Revenue from Certificates of Obligation 2013 Series (Charles St)	0	0	187,500
7 Miscellaneous Income: Sold Scrap	<u>0</u>	0	<u>0</u>
8 Total Revenue	335,330	251,900	617,830

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

WATER FUND EXPENDITURES

WATER FUND: EXPENDITURES		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
Salaries & Benefits				
1	*Salaries (57K utility salary split: 50% water, 25% sewer, 25% street)	33,900	12,000	14,500
2	FICA / Med (Payroll Tax)	2,500	911	1,250
3	Health Insurance	3,200	905	1,200
4	Retirement	1,800	659	1,500
5	Worker's Comp. Insurance	1,500	1,200	1,500
6	Overtime	0	0	0
	TOTAL SALARIES	42,900	15,675	19,950
Supplies				
7	Office Supplies	2,000	814	1,150
8	Motor Vehicle Supplies (Gas/Oil) - EOY	3,000	4,163	5,000
9	Water Purchased	25,000	23,908	25,000
10	Tools	1,000	182	250
11	Postage	2,500	1,823	2,500
12	Miscellaneous	100	1,035	100
13	Clothing	400	0	200
14	Operating Supplies	15,000	17,320	17,188
15	Computer & Printer	1,000	1,275	0
	TOTAL SUPPLIES	50,000	50,520	51,388
Services				
16	Utilities	30,000	15,954	22,000
17	Telephone	4,000	2,487	4,000
18	Insurance	3,000	2,242	3,000
19	2009 Reserve Fund Bond (\$273 per month)	3,280	12,839	0
20	Water Standards Compliance Reserve Fund (arsenic)	1,000		1,000
21	Mormino Mineral Royalties (.15 per 1000)	5,000	1,213	5,000
22	RMS Water Loan	35,850	26,874	35,850
23	Lab	2,500	3,073	3,000
24	Chemical Analysis (Health Department)	1,000	0	1,000
25	Regulatory Fees	2,000	1,033	2,000
26	Audit Fees	2,500	0	2,500
27	Legal Fees (including 5K to Dan Pleitz & 20K to US Capital)	2,000	0	85,000
28	Garbage	0	0	0
29	Engineer Fees	20,000	2,092	10,000
30	Dues	1,000	580	1,000
31	Publication	500	580	500
32	Travel / Training / Mileage	3,000	785	1,500
33	Permit Fee	2,000	100	500
34	GroundWater Conservation Fee (.02 per 1000)	5,000	1,745	2,500
35	Contract Labor	10,000	14,220	10,000
	TOTAL SERVICES	133,630	85,817	190,350
Maintenance				
36	Motor Vehicle Maintenance (Repairs) - EOY	1,500	0	2,500
37	Generator (1)	1,500	0	1,500
38	Machinery (Tractor/Backhoe/Shredder) - EOY	3,300	5,535	3,300
39	Office Equipment & Maintenance	500	1,454	500
40	Water Maintenance (RRM - repairs, replacement, maint)	5,000	10,839	5,000
41	Storage Tank	30,000	0	2,500
42	Water Plant Maintenance	5,000	2,862	5,000
43	Well Maintenance	7,500	1,621	7,500
44	TOTAL MAINTENANCE	54,300	22,311	27,800

WATER FUND: EXPENDITURES CONT'D		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
Debt Service				
45	Old Bond Debt - Paid in FULL July 2013	20,000	10,000	0
46	2009 Bond Debt - Principal & Interest	33,000	16,500	33,000
47	Certificates of Obligation 2013 (Charles Water Line Replacement Project)	0	0	17,500
	TOTAL DEBT SERVICE	53,000	26,500	50,500
Capital Outlay				
48	Charles Street Water Line Replacement Project	0	0	175,000
49	New Vehicle (Utility Truck) - EOY	0	0	0
50	New Machinery (Backhoe) - EOY	0	0	0
51	AMR Water Meter upgrade citywide (lease purchase)	0	0	26,342
52	Arsenic System Pilot	0	0	75,000
53	New Server	1,500	0	1,500
54	CAPTIAL OUTLAY	1,500	0	277,842
WATER EXPENDITURES TOTAL				
54	TOTAL EXPENDITURES	335,330	200,823	617,830
55	Excess Revenue over Expenditure	0	51,077	0

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

SPECIAL REVENUE FUNDS

SANITATION (RESTRICTED)		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
1	Garbage Revenue	115,000	87,674	115,000
2	Total Revenue	115,000	87,674	115,000
3	Garbage Expenditure	<u>115,000</u>	<u>89,949</u>	<u>115,000</u>
4	Total Expenditures	115,000	89,949	115,000
5	Excess Revenue over Expenditure	0	-2,275	0

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

SEWER FUND REVENUES

SEWER FUND: REVENUE	BUDGET 2012-2013	ACTUAL 2012-2013 YEAR TO DATE	B BUDGET 2013-2014
1 Sewer Revenue	140,000	92,291	123,500
2 Property Tax (I&S pledged for 2013 CO's)	0	0	19,500
3 Interest Income	2,000	983	2,000
4 WW Crop Income	0	0	0
5 Charles Street Water Line Replacement Project	0	0	187,500
6 Transfer in from Aerator Replacement Fund	0	0	25,000
7 Transfer in from Money Market for plant refurbishment & bridge	0	0	25,000
8 Total Revenue	142,000	93,274	382,500

CITY OF RIESEL OPERATING BUDGET - FY 2013-2014

SEWER FUND EXPENDITURES

SEWER FUND: EXPENDITURES		BUDGET 2012-2013	ACTUAL YTD 2012-2013	BUDGET 2013-2014
Salaries and Benefits				
1	*Salaries (57K utility salary split: 50% water, 25% sewer, 25% street)	19,000	12,000	14,500
2	FICA Med (Payroll Tax)	1,400	910	1,400
3	Health Insurance	1,050	982	1,300
4	Retirement	1,025	660	1,025
5	Worker's Comp. Insurance	500	0	800
6	Overtime	0	0	0
7	TOTAL SALARIES	22,975	14,552	19,025
Supplies				
8	Office Supplies	75	0	75
9	Operating Supplies	10,000	3,721	4,500
10	Motor Vehicle Supplies (Gas/Oil) - EOY	3,000	0	3,000
11	Agricultural Supplies (WW Crop)	0	0	0
12	Tools	500	0	250
13	Postage	50	0	25
14	Medical	250	0	100
	TOTAL SUPPLIES	13,875	3,721	7,950
Services				
15	Utilities	12,000	8,699	12,000
16	Telephone	1,000	292	500
17	Insurance	1,500	1,047	1,200
18	Dues	150	0	0
19	Travel / Training / Mileage	600	0	500
20	Lab	2,250	1,980	2,250
21	Regulatory Fees	1,250	1,250	1,250
22	Legal Fees	500	0	500
23	Audit Fees	2,250	0	2,250
24	1999 Reserve Fund Bond (Sept)	2,700	9,500	0
25	Engineer Fees	5,000	0	5,000
26	Permit Renewal (Every 2 Years)	5,000	0	5,000
27	TCEQ Citation	2,000	0	1,000
28	Publications	100	0	100
29	Contract Labor	5,000	1,375	5,000
30	Miscellaneous	0	3,244	50
31	TOTAL SERVICES	41,300	24,143	36,600
Maintenance				
32	Motor Vehicle Maintenance (Repairs) - EOY	1,500	0	2,500
33	Generators (3)	3,000	452	1,000
34	Machinery (Tractor/Backhoe/Shredder) - EOY	2,100	0	1,500
35	Building Maintenance	2,000	0	500
36	Plant Maintenance	2,000	2,480	2,000
37	Sewer Maintenance (rrm)	12,000	5,435	8,000
38	Office Equipment & Maintenance	100	0	100
39	Lift Station	5,000	9,649	5,000
40	Pump Station	1,000	0	1,000
41	RPZ Tests	600	0	600
42	TOTAL MAINTENANCE	29,300	18,016	22,200
Debt Service				
44	Certificate of Obligation (Charles Sewer Line Project)	0	0	17,500
45	1999 Sewer Bond - Principle & Interest	27,000	13,500	27,142
46	TOTAL DEBT SERVICE	27,000	13,500	44,642
Capital Outlay				
47	Sewer Line Replacement	7,550	0	25,000
48	Aerator Replacement	0	0	25,000
49	Plant Repair - Rebuild Bridge	0	0	27,083
50	Charles Street Water Line Replacement Project	0	0	175,000
51	Vehicle (Utility Truck) - EOY	0	0	0
52	New Machinery (Backhoe) - EOY	0	0	0
53	TOTAL CAPITAL OUTLAY	7,550	0	252,083

SEWER EXPENDITURES TOTAL

Total Expenditures	142,000	73,932	382,500
Excess Revenue over Expenditure	0	19,342	0