

PUBLIC NOTICE: RIESEL CITY COUNCIL MEETING ON 4.9.2024

NOTICE IS HEREBY GIVEN that the City Council of the City of Riesel, McLennan County, Texas, will hold a **REGULAR** called meeting on Tuesday, **APRIL 9th, 2024 at 6:30 PM** at Riesel City Hall, 104 N Hwy 6, to discuss the following matters:

1. Call to Order; Confirm Quorum; Pledge of Allegiance & Invocation
2. **Consent Agenda:** Consent Items under item number 5 are considered routine by the City Council and will be enacted on by one motion to approve all items listed below. There will be no separate discussion of these items other than asking simple questions for clarification.
 - a. Approval of Minutes from Council Meetings on: 3/12/24, 3/19/24 & 3/26/24
 - b. Payment of Bills/Payroll & Monthly Financial Reports
3. **Visitor's Comments:** This is an opportunity for visitors to bring any item to the City Council's attention. Comments limited to 3 minutes per visitor. No deliberation may be held on the matter, except limited to a proposal to put the subject on the agenda for a subsequent meeting.
4. **Executive Session #2:** A closed meeting will be held pursuant to *Section 551.074 of the Government Code (V.C.T.A.)* for the City Council to deliberate the duties, evaluation, employment, and/or appointment of a public officer or employee: Bookkeeper, Cristen Conner, annual evaluation

Convene into Closed Session at: _____ (time) **Resume Open Session at :** _____ (time)

5. Discussion and possible action regarding topic of executive session, Cristen Conner
6. Discussion and possible action regarding adoption of Ordinance #2024-02, GRANTING TAX EXEMPTION FOR QUALIFYING CHILD-CARE FACILITIES AND PROVIDING FOR AN EFFECTIVE DATE IN ACCORDANCE WITH SECTION 11.36 OF THE TEXAS TAX CODE
7. Discussion and possible action regarding adoption of Ordinance #2024-03, PROVIDING FOR THE REGULATION OF DRIVEWAYS AND OTHER INSTALLATIONS IN STREET DITCHES; REGULATING CULVERTS AND STREET DITCHES; PROVIDING FOR PERMITS AND FEES FOR ANY DRIVEWAY, ROAD, SIDEWALK OR OTHER SUCH INSTALLATION IN A STREET DITCH; PROVIDING FOR PLANS &

INSPECTIONS AND CHANGES IF NEEDED; PROVIDING FOR MINIMUM CULVERT SIZES AND COMPOSITION OF CULVERTS; REQUIRING EXISTING CULVERTS TO BE REPAIRED OR REPLACED WHERE THEY ARE UNDERSIZED, DAMAGED, CRUSHED, SUNKEN, CLOGGED OR BLOCKED SUCH THAT THEY IMPEDE THE FLOW OF STORM WATER; PROVIDING FOR THE NOTICE OF NON-FUNCTIONAL CULVERTS AND VIOLATION, PROVIDING FOR A TIME TO COMPLETE REPAIR OR REPLACEMENT, PROVIDING FOR CULVERTS TO BE ADDED TO DRIVEWAYS, SIDEWALKS AND OTHER INSTALLATIONS IN THE STREET DITCH WHERE NONE EXIST, REQUIRING OWNERS AND/OR OCCUPANTS TO KEEP ABUTTING STREET DITCHES CLEAN AND FREE OF WEEDS, TRASH, RUBBISH, OR OTHER MATTERS THAT WOULD IMPEDE THE FLOW OF STORMWATER, PROVIDING FOR NOTICE OF VIOLATION, PROVIDING FOR A TIME FOR COMPLETION OF WORK, PROVIDING FOR APPEALS, MAKING VIOLATION OF ANY PROVISION OF THIS ORDINANCE AN OFFENSE (MISDEMEANOR) PUNISHABLE BY A FINE NOT TO EXCEED \$500, MAKING EACH DAY OF VIOLATION A SEPARATE OFFENSE, PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

8. Discussion and possible action regarding implementation of a policy for city-owned, take-home vehicle
9. Discussion regarding AED's
10. Discussion regarding Procurement Policy
11. Monthly Reports Submitted: a. Utility Report b. Police Report c. Secretary's Report
12. Discussion and possible directives to staff for future agenda items, data compilations, research, ordinances, regulations, or policies that the members of the Council desire to be compiled or drafted for review by the Council at a subsequent meeting.
13. Adjournment

I hereby certify that this notice was placed at its present location at least 72 hours prior to the above meeting time.
Posted on Friday, 04/04/2024 at 4:30 pm.

Alisha Flanary

Alisha Flanary, City Secretary

BE IT REMEMBERED that on Tuesday, **MARCH 12, 2024**, the Riesel City Council met in a REGULAR called meeting, at 6:30 p.m. in the Riesel City Hall Meeting Room, at 104 Hwy. 6 North in Riesel, Texas, with notice of said meeting having been posted at least 72 hours in advance in accordance with Section 551, Texas Government Code.

Call to Order: Mayor Jennifer Hogg called the meeting to order at 6:30 PM

Council Members Present: Ralph May, Bobby Dieterich, Bill Barker, Debbie Kilgore & Paul Winkler

Employees Present: Alisha Flanary, Chelsea Kemp, Ryan Dieterich, Cristen Conner, Randy Ehlers, Jared Bonner & Daryl Welch

Visitors Present: Phyllis Koester, Linda Hogg, Kelly Burke, Scott Lewis, Becky Kinder, Leigh Ann Holloway, Terry Winn, Jennifer Boen, Scott Wetzel, Les Clifton, Tom Flanary Jr., Rosalee Shraeder, Glyn Schraeder, Teresa Clifton, Rodney Dieterich, Dori Dieterich, Chelsea Kemp, Kelly Player, Tony Lueck & Amanda Lueck

Mayor Hogg led the Pledge of Allegiance and Riesel resident, Kelly Player, President of the McLennan County Chapter Christian Motorcyclist Association of America, led the invocation.

Executive Session #1: at 6:32 PM city council members convened into a closed executive session, pursuant to Section 551.074 of the Government Code (V.C.T.A.) to deliberate the duties, evaluation, employment, and/or appointment of a public officer:
INTERVIEW APPLICANTS FOR POLICE CHIEF

At 8:23 PM Council reconvened into open session, stating that no action was taken during the closed meeting.

APPOINTMENT: Bill Barker made a motion to appoint Ryan Dieterich as Police Chief with a starting annual salary of \$70,000. Ralph May seconded the motion, which carried unanimously.

Executive Session #2: At 8:40 PM, Council Members convened into a closed executive session, pursuant to Section 551.072 of the Government Code (V.C.T.A.) so that they could deliberate the purchase, exchange, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person: LAND FOR WATER PROJECT – ARSENIC ABATEMENT AND SITING OF WELLS

At 9:16 PM Council reconvened into open session stating that no action had been taken in executive session and no action would be taken in open session.

Appointment of Mayor Pro Tem: Debbie Kilgore motioned to appoint Ralph May as Mayor Pro Tem. Bill Barker seconded her motion, which carried unanimously.

Manhole Monitoring: Scott Wetzel was present to present results from the recent monitoring of the sewer manholes in the Charles Street area.

Sole Source Engineers: Bill Barker moved to approve Resolution #2024-0312, Adopting the opinion of the City Attorney and declaring STV Inc. as a sole source provider. Debbie Kilgore seconded that motion and it passed unanimously.

STV Contract Amendment: Debbie Kilgore made a motion to approve Contract Amendment No. 1 of the City of Riesel, RAAR Project (Riesel Area Arsenic Reduction Project), TWDB Project No. 62896. Ralph May seconded the motion, which carried unanimously.

Resignation: Bill Barker made a motion to accept the resignation of Interim Police Chief, Jared Bonner and thanked him for his service to the City of Riesel. Bobby Dieterich seconded that motion and it passed unanimously.

Consent Items: Ralph May made a motion to approve consent items:

- a. Minutes from the 2/13/24, 2/27/24 & 3/7/24 council meetings
- b. payment of bills and payroll
- c. acceptance of monthly financial reports (balance sheets, P&L's, review of check registers & bank reconciliations)

Bobby Dieterich seconded the motion and it carried unanimously.

Solar Panels: Discussion was held regarding complaints pertaining to ground installations of solar panels in residential areas

AED's: Discussion was held pertaining to Automatic External Defibrillators. A directive was given to further research the matter and to inquire about grants.

Racial Profiling: Chief Ryan Dieterich presented Racial Profiling Reports for years ending 12/31/2022 and 12/31/2023. After council discussion and analysis of the reports, Bobby Dieterich made a motion to accept the Racial Profiling Reports for 2023 and 2022. Bill Barker seconded the motion and it carried unanimously.

Barrel Factory: Discussion was held regarding issues with the building permit for Landon Dieterich's Barrel Factory

Pay & Benefit Confirmation: At a previous meeting, Ryan Dieterich was rehired as Police Sergeant, however his salary and benefits were not stated in the motion to rehire him. After council discussion, Bill Barker made a motion to confirm that Ryan Dieterich's salary when he was brought back to his former role as Sergeant was \$59,431.28 per year and that his years of service, longevity and vacation be restored. Paul Winkler seconded the motion, which carried unanimously.

Monthly Reports were submitted by the office of City Secretary, Police Department, and the Utility Department.

Adjournment: With no further business, Mayor Hogg adjourned the meeting at 9:58 PM

Mayor, Jennifer Hogg

Attest: Alisha Flanary, City Secretary

BE IT REMEMBERED that on Tuesday, **MARCH 19, 2024**, the Riesel City Council met in a SPECIAL called meeting, at 6:30 p.m. in the Riesel City Hall Meeting Room, at 104 Hwy. 6 North in Riesel, Texas, with notice of said meeting having been posted at least 72 hours in advance in accordance with Section 551, Texas Government Code.

Call to Order: Mayor, Jennifer Hogg called the meeting to order at 6:30 PM

Council Members Present: Debbie Kilgore, Bill Barker Jennifer Hogg, Ralph May, Bobby Dieterich & Paul Winkler

Employees Present: Alisha Flanary & Ryan Dieterich

Visitors Present: Robin Winkler, Tom Flanary Jr., Les Fryar, Kathy Fryar, Glenna Sandhoff, Jo Ferguson, Jennifer Boen, Becky Kinder, Rodney Dieterich, Dori Dieterich, Gary Bennett, Sherrie Thompson, Charlotte Garder, Jason Perez-Gardner, Jerry Bennett & Kevin Hogg

Mayor Hogg led the Pledge of Allegiance and former Mayor, Kevin Hogg, led the invocation.

Hwy 6 Utility Dedication: Bill Barker thanked Gary Bennett for working in our community and then made a motion to adopt Resolution #2024-0319, approving limited acceptance of water and sanitary sewer improvements along State Highway 6. Bobby Dieterich seconded the motion and it carried, unanimously.

STV Contract Amendment: Debbie Kilgore moved to approve Amendment Number 2 of the STV Inc. Engineering Contract. Paul Winkler seconded the motion, which carried unanimously.

Swearing In Ceremony: an honorary Swearing-In Ceremony was held for newly appointed Riesel Police Chief, Ryan Dieterich.

Adjournment: With no further business, Mayor Hogg adjourned the meeting at 6:51 PM

Note: Light refreshments were served after the meeting in a meet and greet celebration for newly appointed Chief of Police, Ryan Dieterich

Mayor, Jennifer Hogg

Attest: Alisha Flanary, City Secretary

BE IT REMEMBERED that on Tuesday, **MARCH 26, 2024**, the Riesel City Council met in a SPECIAL called meeting, at 6:30 p.m. in the Riesel City Hall Meeting Room, at 104 Hwy. 6 North in Riesel, Texas, with notice of said meeting having been posted at least 72 hours in advance in accordance with Section 551, Texas Government Code.

Call to Order: Mayor, Jennifer Hogg called the meeting to order at 6:32 PM

Council Members Present: Debbie Kilgore, Bill Barker, Ralph May, Bobby Dieterich & Paul Winkler

Employees Present: Alisha Flanary, Darryl Welch & Ryan Dieterich

Visitors Present: Phyllis Koester, Linda Hogg, Patrick Bellringer, Alicia Bellringer & Dori Dieterich

Mayor Hogg led the Pledge of Allegiance and Mayor Pro Tem Ralph May, led the invocation.

Visitor's Comments: There were no visitor's comments

Executive Session #1: at 6:34 PM city council members convened into a closed executive session, pursuant to Section 551.074 of the Government Code (V.C.T.A.) to deliberate the duties, evaluation, employment, and/or appointment of a public officer: *Police Officer Applicant, Patrick Bellringer*

At 7:38 PM Council reconvened into open session, stating that no action was taken during the closed meeting.

Job Offer: Bill Barker made a motion to offer Patrick Bellringer a position as Police Officer and to restore his years of service and vacation with a salary of \$60,000. Ralph May seconded the motion and it passed unanimously.

Adjournment: with no further business, Mayor Hogg adjourned the meeting at 7:40 PM.

Mayor, Jennifer Hogg

Attest: Alisha Flanary, City Secretary

City of Riesel - GENERAL FUND Balance Sheet - Bank Accounts

As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1a - Unrestricted Cash	
*Checking	-433.88
Payroll	37,998.47
Petty Cash	
Court Cash	100.00
General Cash	100.00
Petty Cash - Other	5,000.00
Total Petty Cash	5,200.00
Total 1a - Unrestricted Cash	42,764.59
1b - Restricted Cash	
2013 I & S Fund	177.17
POA / Drug Seizure	100.00
Total 1b - Restricted Cash	277.17
2a - Unrestricted Investments	
General Fund (sept)	4,517.78
General Fund II (may)	41,485.80
General Fund III (june)	21,128.77
Total 2a - Unrestricted Investments	67,132.35
Charles St Project Fund	129,223.29
General Fund Money Market	
*General Fund	2,512,217.77
City Hall Building	313,188.48
Drug Seizure/POA	4,335.40
Judicial Betterment	8,265.98
Security	141,768.79
Technology	160,765.26
Total General Fund Money Market	3,140,541.68
Total Checking/Savings	3,379,939.08
Total Current Assets	3,379,939.08
TOTAL ASSETS	3,379,939.08
LIABILITIES & EQUITY	0.00

City of Riesel - WATER FUND
Balance Sheet - Bank Accounts

As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Construction Fund	
3a - Unrestricted Cash	
Construction Checking 8528	1,981
Total 3a - Unrestricted Cash	1,981
3b - Restricted Cash	
Construction I & S 8536	138,856
3b - Restricted Cash - Other	29
Total 3b - Restricted Cash	138,885
Total Construction Fund	140,866
Water Fund	
1a - Unrestricted Cash	
Checking 2002	47,724
Total 1a - Unrestricted Cash	47,724
1b - Restricted Cash	
2021 TWDB Escrow 8600	5,395,326
2021 TWDB Principal for LF 8601	414,173
Water III I&S 4014	42,433
Total 1b - Restricted Cash	5,851,931
2b - Restricted Investments	
Water \$100,000 CD (Sept)	133,708
Water III Reserve Fund	38,932
Total 2b - Restricted Investments	172,641
2c - ARPA GRANT 8597	39
Water Fund Money Market	
*Water Fund	1,600,957
Arsenic	236,741
Contingency	100,000
Line Replacement	170,280
Water Fund Money Market - Other	49,295
Total Water Fund Money Market	2,157,273
Total Water Fund	8,229,608
Total Checking/Savings	8,370,474
Total Current Assets	8,370,474
TOTAL ASSETS	8,370,474
LIABILITIES & EQUITY	0

2:12 PM
04/05/24
Cash Basis

City of Riesel - SEWER FUND
Balance Sheet - Bank Accounts
As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1a - Unrestricted Cash	
Checking 6644	3,961.87
Total 1a - Unrestricted Cash	3,961.87
1b - Restricted Cash	
Sewer Jr I&S 0241	23,039.71
Total 1b - Restricted Cash	23,039.71
2b - Restricted Investments	
Sewer 1999 Reserve Bond (sept)	48,319.61
Sewer Repair&Replacement (sept)	6,114.60
Sewer Reserve Bond (jan)	13,710.78
Total 2b - Restricted Investments	68,144.99
Sewer Fund Money Market 1840	
* Sewer Fund	70,891.52
CLFRF Sewer Rehab Project	253,617.94
Contingency	75,000.00
Line Replacement	150,872.71
Sewer Fund Money Market 1840 - Other	176,144.95
Total Sewer Fund Money Market 1840	726,527.12
Total Checking/Savings	821,673.69
Total Current Assets	821,673.69
TOTAL ASSETS	821,673.69
LIABILITIES & EQUITY	0.00

City of Riesel - General
Profit & Loss YTD Comparison
March 2024

	Mar 24	Oct '23 - Mar 24
Ordinary Income/Expense		
Income		
1 - General Government Income		
Franchise Fee		
Gas Companies	0.00	62,819.95
Phone Companies	3.09	941.24
Total Franchise Fee	3.09	63,761.19
Interest Income		
2013 I & S	0.07	0.81
Charles Street Improvements	54.70	323.03
General Fund	41.29	82.21
General Fund III	143.88	286.78
General Money Market	1,322.64	7,687.24
Total Interest Income	1,562.58	8,380.07
Miscellaneous Income		
Inspection Permit	440.00	11,497.03
Plat Fee - Ordinance #2002-02	0.00	1,700.00
Restitution Pay	0.00	1,221.00
Sign Lease Agreement	0.00	9,000.00
Total Miscellaneous Income	440.00	23,418.03
Mixed Beverage Tax	432.77	3,126.85
Property Tax Income		
Property Tax Income - General		
2013	0.00	96.67
2014	0.00	98.63
2015	0.00	116.98
2016	0.00	106.20
2017	0.00	174.09
2018	0.00	230.07
2019	0.00	222.42
2020	0.00	208.81
2021	0.00	748.91
2022	-95.46	3,431.84
2023	2,974.52	235,125.75
Total Property Tax Income - General	2,879.06	240,560.37
Property Tax Penalty Fee		
2013	0.00	125.68
2014	0.00	116.39
2015	0.00	124.00
2016	0.00	99.83
2017	0.00	141.04
2018	0.00	140.88
2019	0.00	103.16
2020	0.00	76.70
2021	0.00	232.65
2022	4.40	764.76
2023	228.93	271.07
Total Property Tax Penalty Fee	233.33	2,196.16
Total Property Tax Income	3,112.39	242,756.53
Sales Tax		
Gross Collections	10,322.43	55,147.54
Streets Allocation	2,580.61	13,786.89
Total Sales Tax	12,903.04	68,934.43
Total 1 - General Government Income	18,453.87	410,377.10
2 - Law Enforcement Income		
L.E. Income		
Open Records	0.00	30.00
L.E. Income - Other	0.00	802.60
Total L.E. Income	0.00	832.60
Total 2 - Law Enforcement Income	0.00	832.60
3 - Court Income		
Child Safety Seat Fee	0.00	1,337.22

**City of Riesel - General
Profit & Loss YTD Comparison
March 2024**

	Mar 24	Oct '23 - Mar 24
Citations		
Overpayments	-243.00	-2,338.78
Returned Checks	0.00	-967.00
Revenue	56,667.22	335,067.02
Total Citations	56,424.22	331,761.24
Security Fee	90.09	250.83
Technology Fee	120.12	334.46
Time Payment Fee	354.07	1,544.53
Total 3 - Court Income	56,988.50	335,228.28
IDA Tax Abatement Sandy Creek	0.00	125,000.00
Police Officer Allication (i)	957.14	957.14
Total Income	76,399.51	872,395.12
Gross Profit	76,399.51	872,395.12
Expense		
1 - General Government		
Appraisal Expense	0.00	1,179.32
Bank and Credit Card Fees	76.60	395.56
Bond Interest Expense	0.00	1,717.59
City Hall Maintenance & Repair	0.00	2,838.74
City Retirement Contribution		
Alisha	516.72	1,699.05
Cristen	401.25	1,324.56
City Retirement Contribution - Other	0.00	-0.04
Total City Retirement Contribution	917.97	3,023.57
CPA Bookkeeping Services	0.00	8,775.00
Depreciation expense	25,541.00	50,714.14
Election Services & Supplies	0.00	772.14
Emp. Health Insurance		
Special Ins Services	80.70	403.50
TML	2,235.28	10,527.72
Emp. Health Insurance - Other	0.00	-157.12
Total Emp. Health Insurance	2,315.98	10,774.10
Engineer Fees	0.00	3,125.00
Equipment Maintenance		
Backhoe	0.00	140.00
Lawnmower	65.96	65.96
Tractor	19.14	351.66
Equipment Maintenance - Other	0.00	187.58
Total Equipment Maintenance	85.10	745.20
House Inspection	790.95	8,739.99
Insurance - Bonds	88.00	550.00
Insurance - Property	0.00	2,333.38
Legal Fees	300.00	4,925.05
Miscellaneous Expense		
Employee & Council Appreciation	0.00	5,889.00
Filing Fee	-613.50	-3,606.71
Publications	19.00	95.90
Subscription	0.00	50.00
Miscellaneous Expense - Other	0.00	-212.00
Total Miscellaneous Expense	-594.50	2,216.19
Office Equip. & Maintenance		
Computer	782.20	4,660.47
Office Equip. & Maintenance - Other	0.00	640.97
Total Office Equip. & Maintenance	782.20	5,301.44
Office Supplies	2,173.80	9,992.72
Park Maintenance	0.00	13.24
Payroll Taxes	747.07	5,959.27

City of Riesel - General Profit & Loss YTD Comparison March 2024

	Mar 24	Oct '23 - Mar 24
Phones		
General Gov Cell Phone Alisha	41.33	163.33
Phones - Other	933.92	5,592.73
Total Phones	975.25	5,756.06
Postage	0.00	198.00
Public Health District	0.00	1,778.86
Salaries		
Alisha		
Wages	4,306.08	27,772.94
Total Alisha	4,306.08	27,772.94
Cristen		
Wages	3,341.10	21,650.20
Total Cristen	3,341.10	21,650.20
Total Salaries	7,647.18	49,423.14
Utilities		
Electric	0.00	2,349.65
Total Utilities	0.00	2,349.65
Workers Comp Insurance	0.00	4,887.22
Total 1 - General Government	41,846.60	188,484.57
2 - Law Enforcement		
Community Outreach	0.00	152.01
L.E. Auto Work		
L.E. Parts	0.00	2,562.35
L.E. Auto Work - Other	803.00	7,262.76
Total L.E. Auto Work	803.00	9,825.11
L.E. Cell Phones		
Matt	0.00	167.40
Walter	0.00	167.40
L.E. Cell Phones - Other	317.40	1,252.20
Total L.E. Cell Phones	317.40	1,587.00
L.E. City Retirement Contribute		
Darryl	461.56	1,495.48
Jared	541.09	1,520.07
Matthew	0.00	2,458.41
Ryan	271.95	271.95
Walter	0.00	1,740.93
Total L.E. City Retirement Contribute	1,274.60	7,486.84
L.E. Clothing	110.00	3,663.34
L.E. Computer	4,836.00	13,503.00
L.E. Dispatch - Radio Services	25.00	150.00
L.E. Dog Catching	666.00	3,543.74
L.E. Emp. Health Insurance		
Special Ins Services	-700.92	-4,585.96
TML	1,586.60	14,426.22
L.E. Emp. Health Insurance - Other	0.00	-2,395.12
Total L.E. Emp. Health Insurance	885.68	7,445.14
L.E. Gas	941.13	7,310.75
L.E. Legal Fees	220.00	2,620.00
L.E. Medical	350.00	759.00
L.E. Miscellaneous	0.00	136.49
L.E. New Equipment	0.00	7,927.24
L.E. Office Equipment & Furnitu	0.00	440.00
L.E. Office Supplies	232.46	4,008.02
L.E. Operating Supplies	203.66	7,284.40
L.E. Payroll Taxes	989.41	9,373.90
L.E. Postage	0.00	39.21
L.E. Property Insurance	0.00	3,140.00

City of Riesel - General Profit & Loss YTD Comparison March 2024

	Mar 24	Oct '23 - Mar 24
L.E. Salaries		
Darryl		
Wages	3,846.40	24,455.37
Total Darryl	3,846.40	24,455.37
Jared		
Wages	4,554.38	24,911.21
Total Jared	4,554.38	24,911.21
Matthew		
Wages	0.00	40,185.39
Total Matthew	0.00	40,185.39
Ryan		
Wages	4,532.54	4,532.54
Total Ryan	4,532.54	4,532.54
Walter		
Wages	0.00	28,449.89
Total Walter	0.00	28,449.89
Total L.E. Salaries	12,933.32	122,534.40
L.E. Training	0.00	292.00
L.E. Vehicle Repair&Maintenance	355.47	4,063.63
L.E. Worker's Comp Ins	0.00	10,311.48
Total 2 - Law Enforcement	25,143.13	227,596.70
3 - Court		
Court City Retirement Contrib.		
Chelsea	419.10	1,341.18
Total Court City Retirement Contrib.	419.10	1,341.18
Court Contract Labor		
Prosecutor	1,000.00	5,000.00
Total Court Contract Labor	1,000.00	5,000.00
Court Emp. Health Insurance		
Special Ins Services	40.35	201.75
TML	793.30	3,966.50
Total Court Emp. Health Insurance	833.65	4,168.25
Court Office Supplies	400.10	1,992.15
Court Operating Supplies	0.00	3,130.00
Court Payroll Taxes	380.91	2,366.00
Court Postage	225.77	524.01
Court Salaries		
Chelsea	3,594.43	21,927.96
Judge		
Judge	1,384.62	9,000.03
Total Judge	1,384.62	9,000.03
Total Court Salaries	4,979.05	30,927.99
Court Travel/Training/Mileage		
Judge	0.00	250.00
Court Travel/Training/Mileage - Other	0.00	293.41
Total Court Travel/Training/Mileage	0.00	543.41
Omnibase	0.00	906.00
Security Fee Expense	49.99	271.78
State Court Cost		
Quarterly Court Cost	0.00	113,405.66
Tertiary Care Fund (Seatbelt)	0.00	52.33
Time Payment Expense	0.00	935.39
Total State Court Cost	0.00	114,393.38
Total 3 - Court	8,288.57	165,564.15

City of Riesel - General Profit & Loss YTD Comparison

March 2024

	Mar 24	Oct '23 - Mar 24
4 - Streets		
Operating Supplies		
Tools	370.13	829.98
Operating Supplies - Other	0.00	49.98
Total Operating Supplies	370.13	879.96
Street Contract Labor	0.00	2,200.00
Street Maintenance		
Grass	0.00	1,000.00
Street & Road Signs	0.00	482.26
Trees	63.98	63.98
Weeds	177.95	177.95
Street Maintenance - Other	19,216.60	20,627.31
Total Street Maintenance	19,458.53	22,351.50
Street Repairs	33,369.00	33,369.00
Street Retirement Contribution		
Justin	223.44	723.17
Randy	342.78	1,136.76
Total Street Retirement Contribution	566.22	1,859.93
Street Salaries		
Jeb		
Wages	0.00	167.77
Total Jeb	0.00	167.77
Justin		
Wages	1,803.11	11,822.41
Total Justin	1,803.11	11,822.41
Randy		
Wages	2,856.53	18,579.17
Total Randy	2,856.53	18,579.17
Total Street Salaries	4,659.64	30,569.35
Utilities (Street Lights)	0.00	5,642.24
Total 4 - Streets	58,423.52	96,871.98
5 - Fire Department		
Exterminator	0.00	90.00
Insurance	0.00	2,560.74
Utilities	0.00	1,008.59
Total 5 - Fire Department	0.00	3,659.33
Park		
Event		
Christmas Parade	0.00	2,463.28
Total Event	0.00	2,463.28
Park - Other	0.00	124,768.87
Total Park	0.00	127,232.15
Reconciliation Discrepancies	0.00	-0.04
Total Expense	133,701.82	809,408.84
Net Ordinary Income	-57,302.31	62,986.28
Other Income/Expense		
Other Expense		
Payroll Clearing	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	-57,302.31	62,986.28

City of Riesel - General

4/5/2024 2:15 PM

Register: 1a - Unrestricted Cash:*Checking

From 03/01/2024 through 03/31/2024

check register

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2024			General Fund Money ...	Deposit		X	25,000.00	57,828.84
03/08/2024			-split-	Deposit		X	12,903.04	70,731.88
03/08/2024	eft	United States Treasury	-split-	EFTPS Payme...	4,124.54	X		66,607.34
03/08/2024	eft	TMRS	Accounts Payable	Retirement Feb...	3,179.87	X		63,427.47
03/08/2024	20876	Ambold's	Accounts Payable	Acct 2790	49.99	X		63,377.48
03/08/2024	20877	AT&T Wireless Serv...	Accounts Payable	Acct# 2873296...	442.43	X		62,935.05
03/08/2024	20878	Atwoods Distributing...	Accounts Payable		487.88	X		62,447.17
03/08/2024	20879	Bureau Veritas North...	Accounts Payable	Customer# 586...	790.95	X		61,656.22
03/08/2024	20880	Gary Cunha, PC	Accounts Payable	February 2024	1,000.00	X		60,656.22
03/08/2024	20881	Hogg Automotive	Accounts Payable	Invoice# 3245	803.00	X		59,853.22
03/08/2024	20882	HOT Network Consu...	Accounts Payable		350.00	X		59,503.22
03/08/2024	20883	Knife River	Accounts Payable		13,835.80	X		45,667.42
03/08/2024	20884	Kustom Signals, Inc	Accounts Payable	Invoice# 609629	93.97	X		45,573.45
03/08/2024	20885	L & S Paving	Accounts Payable	Invoice# 843777	33,369.00	X		12,204.45
03/08/2024	20886	Liberty National	Accounts Payable	Acct# 85805	166.34	X		12,038.11
03/08/2024	20887	Riesel Fuel Service	Accounts Payable	Invoice# 34706	1,445.91	X		10,592.20
03/08/2024	20888	Special Insurance Ser...	Accounts Payable	Invoice# C	59.26	X		10,532.94
03/08/2024	20889	Texas Security Equip...	Accounts Payable	Invoice# 3747	110.00	X		10,422.94
03/08/2024	20890	TML Multistate Inter...	Accounts Payable	Invoice# PRIE...	5,408.48	X		5,014.46
03/08/2024	20891	Verizon	Accounts Payable	Acct# 850-460-...	47.86	X		4,966.60
03/08/2024	20892	Visa - Card Services	Accounts Payable	XXXXX XXX...	3,794.33	X		1,172.27
03/08/2024	20893	WC Tractor	Accounts Payable	Invoice# W129...	62.25	X		1,110.02
03/15/2024			1 - General Governmen...	Deposit		X	432.77	1,542.79
03/15/2024	20894	Bobby Dieterich	Accounts Payable	Invoice# 775716	133.00	X		1,409.79
03/15/2024	20895	Brittney Hayes	Accounts Payable	Citation# 1790...	17.00			1,392.79
03/15/2024	20896	Darryl Welch	Accounts Payable	Reimb for Tow...	30.00	X		1,362.79
03/15/2024	20897	HOT Network Consu...	Accounts Payable		1,357.20	X		5.59
03/15/2024	20898	Knife River	Accounts Payable		5,380.80	X		-5,375.21
03/15/2024	20899	Riesel Rustler	Accounts Payable		19.00	X		-5,394.21
03/15/2024	20900	Turn-Key Mobile Inc	Accounts Payable	Invoice# INV-...	3,911.00	X		-9,305.21
03/15/2024	20901	Windstream	Accounts Payable	Acct# 1250364...	886.06	X		-10,191.27
03/22/2024	eft	United States Treasury	-split-	EFTPS Payme...	4,386.76	X		-14,578.03
03/22/2024	20902	Aflac	Accounts Payable	Acct# BY511	107.77	X		-14,685.80
03/22/2024	20903	Aidan Blom	Accounts Payable	Citation# 24 05...	20.00			-14,705.80
03/22/2024	20904	Bobby Dieterich	Accounts Payable	Invoice# 775717	210.97	X		-14,916.77
03/22/2024	20905	Carlos Nava Arteaga	Accounts Payable	Citation# 23 04...	2.00			-14,918.77
03/22/2024	20906	City of Waco Fiscal ...	Accounts Payable		691.00	X		-15,609.77
03/22/2024	20907	CTWP	Accounts Payable		661.97			-16,271.74
03/22/2024	20908	Grainger	Accounts Payable	Invoice# 90500...	185.78	X		-16,457.52
03/22/2024	20909	Ismael Padilla	Accounts Payable	Citation# 24 05...	10.00			-16,467.52

City of Riesel - General

4/5/2024 2:15 PM

Register: 1a - Unrestricted Cash:*Checking

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/22/2024	20910	Lazaro Esparza	Accounts Payable	Citation# 23 02...	62.00	X		-16,529.52
03/22/2024	20911	Old Republic Surety ...	Accounts Payable	Bond-Cristen C...	88.00	X		-16,617.52
03/22/2024	20912	Rohit Panjwani	Accounts Payable	Citation# 1769...	120.00			-16,737.52
03/22/2024	20913	Syed Abul Fazal	Accounts Payable	Citation# 24 05...	12.00			-16,749.52
03/25/2024			General Fund Money ...	Low Balance		X	20,000.00	3,250.48
03/29/2024	eft	TMRS	Accounts Payable	Retirement Ma...	3,684.36			-433.88

City of Riesel - Water
Profit & Loss YTD Comparison
March 2024

	Mar 24	Oct '23 - Mar 24
Ordinary Income/Expense		
Income		
Franchise Revenue	0.00	0.00
Hydraulic Study	1,100.00	2,182.50
Interest Income		
Construction I & S	75.38	117.54
Dividend income	0.00	95,574.79
Water \$100,000 CD	1,222.14	2,433.11
Water III Reserve	355.86	708.46
Water Money Market	907.05	5,176.05
Total Interest Income	2,560.43	104,009.95
MS Water Supply	3,813.63	26,079.23
Series 2021 Bond Repayment	3,700.00	22,200.00
Sewer Revenue	0.00	0.00
Tie In Fees	4,000.00	28,000.00
Trash Revenue		
Trash Revenue - Surcharge	0.00	37.03
Trash Revenue - Other	13,567.51	73,202.81
Total Trash Revenue	13,567.51	73,239.84
Water Revenue		
Refunds	-205.04	-540.04
Returned Checks	0.00	-457.65
Revenue	34,420.46	229,174.40
Total Water Revenue	34,215.42	228,176.71
Total Income	62,956.99	483,888.23
Gross Profit	62,956.99	483,888.23
Expense		
Amortization Expense	8,058.00	16,116.00
Arsenic Proj-Prin Forg S2021	15,068.36	15,068.36
Building Maintenance	0.00	0.00
City Retirement Contribution		
Justin	54.09	361.59
Randy	85.70	568.41
Total City Retirement Contribution	139.79	930.00
Clothing	0.00	311.73
Conservation Fee	116.91	965.43
Depreciation expense	58,833.00	118,404.00
Dues	470.00	1,125.00
Emp Health Insurance		
Special Ins Services	833.65	4,921.20
Total Emp Health Insurance	833.65	4,921.20
Engineer Fees	0.00	14,924.25
Generator	0.00	138.15
Insurance		
Property	0.00	3,858.75
Worker's Comp	0.00	2,442.16
Total Insurance	0.00	6,300.91
Interest		
Interest - Bond Payable	13,642.50	13,642.50
Total Interest	13,642.50	13,642.50
Lab Expense	358.00	2,169.90

City of Riesel - Water Profit & Loss YTD Comparison March 2024

	Mar 24	Oct '23 - Mar 24
Legal & Audit Fees		
Legal Fees	1,560.00	1,610.00
Total Legal & Audit Fees	1,560.00	1,610.00
Machinery RRM		
Trailer	0.00	0.00
Machinery RRM - Other	0.00	162.86
Total Machinery RRM	0.00	162.86
Miscellaneous Expense	0.00	0.00
Office Supplies		
Water Office - Office Supplies	0.00	807.49
Office Supplies - Other	0.00	629.40
Total Office Supplies	0.00	1,436.89
Operating Supplies	4,437.49	14,220.86
Payroll Taxes	178.24	1,170.28
Permit Fee	66.00	166.00
Phones & Pagers		
Cell Phones	83.70	502.12
Total Phones & Pagers	83.70	502.12
Postage	304.75	1,511.26
Regulatory Fees	0.00	1,234.85
Repairs/Replacement/Maintenance	-1,500.00	395.00
Royalty Fee	211.20	1,030.61
Salaries		
Jeb		
Wages	0.00	77.10
Total Jeb	0.00	77.10
Justin		
Wages	901.56	5,911.23
Total Justin	901.56	5,911.23
Randy		
Wages	1,428.27	9,289.61
Total Randy	1,428.27	9,289.61
Total Salaries	2,329.83	15,277.94
Storage Tank		
Inspection	0.00	0.00
Total Storage Tank	0.00	0.00
Tools	92.89	1,206.86
Trash Expense	12,360.28	71,455.48
Travel & Training	0.00	50.00
Truck		
Parts	0.00	46.73
Truck - Other	0.00	942.46
Total Truck	0.00	989.19
Truck (Gas)	79.35	2,343.62

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04/05/24

Cash Basis

City of Riesel - Water
Profit & Loss YTD Comparison
March 2024

	Mar 24	Oct '23 - Mar 24
Utilities		
Electric		
Navasota	3,309.40	28,213.86
Electric - Other	468.89	2,857.16
Total Electric	3,778.29	31,071.02
Total Utilities	3,778.29	31,071.02
Water Line Replacement	0.00	500.00
Water Meters	0.00	3,252.50
Water Purchased		
MS	0.00	222.50
Tri County	500.00	2,500.00
Total Water Purchased	500.00	2,722.50
Well - RMS	0.00	0.00
Well Maintenance	0.00	897.10
Total Expense	122,002.23	348,224.37
Net Ordinary Income	-59,045.24	135,663.86
Other Income/Expense		
Other Expense		
Ask My Accountant	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	-59,045.24	135,663.86

City of Riesel - Water

4/5/2024 2:24 PM

Register: Water Fund:1a - Unrestricted Cash:Checking 2002

check register

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2024			-split-	Deposit		X	454.18	40,732.26
03/01/2024			-split-	Deposit		X	235.44	40,967.70
03/01/2024			Water Fund:Water Fun...	Deposit		X	25,000.00	65,967.70
03/01/2024			Water Fund:1b - Restri...	Water Ckg to ...	3,000.00	X		62,967.70
03/04/2024			-split-	Deposit		X	3,345.91	66,313.61
03/05/2024			-split-	Deposit		X	2,054.86	68,368.47
03/06/2024			-split-	Deposit		X	2,864.18	71,232.65
03/07/2024			-split-	Deposit		X	1,978.13	73,210.78
03/07/2024			-split-	Deposit		X	900.00	74,110.78
03/07/2024			-split-	Deposit		X	4,200.00	78,310.78
03/07/2024			Water Fund:Water Fun...	feb revenue	45,190.37	X		33,120.41
03/07/2024			Due to/from Sewer Fund	feb revenue	11,405.14	X		21,715.27
03/08/2024			-split-	Deposit		X	4,122.80	25,838.07
03/08/2024	17214	Bio Chem Lab, Inc.	Accounts Payable	Invoice# 15694...	30.00	X		25,808.07
03/08/2024	17215	Frontier Waste Soluti...	Accounts Payable	Invoice# 202402	11,746.78	X		14,061.29
03/08/2024	17216	Henritta Mormino v	Accounts Payable	February 2024	211.20	X		13,850.09
03/08/2024	17217	jennifer Phillips	Accounts Payable	513 E Charles ...	58.31			13,791.78
03/08/2024	17218	McLennan County G...	Accounts Payable	February 2024	116.91	X		13,674.87
03/08/2024	17219	National Wholesale ...	Accounts Payable	Invoice# S482...	1,027.69	X		12,647.18
03/08/2024	17220	Tri-County S.U.D.	Accounts Payable	Acct# 2441	500.00	X		12,147.18
03/11/2024			-split-	Deposit		X	2,955.86	15,103.04
03/12/2024			Hydraulic Study	Deposit		X	1,100.00	16,203.04
03/12/2024			-split-	Deposit		X	18,078.31	34,281.35
03/13/2024			-split-	Deposit		X	4,658.11	38,939.46
03/14/2024			-split-	Deposit		X	3,370.98	42,310.44
03/15/2024			-split-	Deposit		X	4,148.77	46,459.21
03/15/2024			-split-	Deposit		X	300.00	46,759.21
03/15/2024	17221	DSHS Central Lab M...	Accounts Payable		75.00	X		46,684.21
03/15/2024	17222	Haley & Davis PC	Accounts Payable	Invoice# 2373...	2,080.00	X		44,604.21
03/15/2024	17223	Rosa Ramirez	Accounts Payable	313 Edwards D...	300.00	X		44,304.21
03/18/2024			-split-	Deposit		X	1,988.30	46,292.51
03/19/2024			-split-	Deposit		X	1,295.57	47,588.08
03/20/2024			-split-	Deposit		X	3,110.03	50,698.11
03/21/2024			-split-	Deposit		X	241.14	50,939.25
03/21/2024			Water Revenue:Refunds	refund for Char...	102.04	X		50,837.21
03/21/2024			Water Revenue:Refunds	refund for Char...	103.00	X		50,734.21
03/22/2024			-split-	Deposit		X	893.52	51,627.73
03/22/2024	17224	MARC	Accounts Payable	Invoice# 08138...	574.00	X		51,053.73
03/22/2024	17225	National Wholesale ...	Accounts Payable	Invoice# S485...	977.90	X		50,075.83
03/22/2024	17226	Navasota Valley Elec...	Accounts Payable		3,309.40	X		46,766.43

City of Riesel - Water

4/5/2024 2:24 PM

Register: Water Fund:1a - Unrestricted Cash:Checking 2002

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/22/2024	17227	Purify	Accounts Payable		2,281.90	X		44,484.53
03/25/2024			-split-	Deposit		X	2,076.65	46,561.18
03/26/2024			-split-	Deposit		X	686.56	47,247.74
03/27/2024			-split-	Deposit		X	882.88	48,130.62
03/28/2024			-split-	Deposit		X	530.78	48,661.40
03/28/2024	eft	United States Postal ...	Accounts Payable	March Water B...	251.75	X		48,409.65
03/29/2024			-split-	Deposit			241.60	48,651.25
03/31/2024	eft	State Treasurer	Accounts Payable	Sales Tax marc...	927.66			47,723.59
03/31/2024	PBH033...		Due to/from General F...					47,723.59

City of Riesel - Sewer
Profit & Loss YTD Comparison
March 2024

	Mar 24	Oct '23 - Mar 24
Ordinary Income/Expense		
Income		
Interest Income		
1999 Fund	441.66	964.59
Repair & Replacement	55.89	111.27
Sewer Money Market	307.05	1,848.16
Total Interest Income	804.60	2,924.02
Sewer Revenue		
Revenue	11,273.06	70,140.07
Total Sewer Revenue	11,273.06	70,140.07
Tie In Fees	0.00	4,500.00
Total Income	12,077.66	77,564.09
Expense		
Bond Interest Expense	0.00	7,077.50
City Retirement Contribution		
Justin	54.09	361.59
Randy	85.70	568.39
Total City Retirement Contribution	139.79	929.98
CLFRF-Sewer Rehab Proj	3,963.17	85,261.39
Depreciation expense	12,230.00	24,542.00
Insurance		
Property	0.00	3,858.75
Worker's Comp.	0.00	2,442.16
Total Insurance	0.00	6,300.91
Irrigation Pond	0.00	227.56
Lab Expense	810.00	2,339.00
Lift Station	0.00	3,478.61
Operating Supplies	517.36	1,292.04
Payroll Taxes	178.24	1,170.30
Regulatory Fees		
Permit Renewal	0.00	1,250.00
Total Regulatory Fees	0.00	1,250.00
Repairs/Replacement/Maintenance	1,148.00	12,104.91
Salaries		
Jeb		
Wages	0.00	83.89
Total Jeb	0.00	83.89
Justin		
Wages	901.56	5,911.23
Total Justin	901.56	5,911.23
Randy		
Wages	1,428.27	9,289.61
Total Randy	1,428.27	9,289.61
Total Salaries	2,329.83	15,284.73
Sewer Line Replacement	0.00	2,534.00
Tools	0.00	214.99

2:12 PM
04/05/24
Cash Basis

**City of Riesel - Sewer
Profit & Loss YTD Comparison
March 2024**

	<u>Mar 24</u>	<u>Oct '23 - Mar 24</u>
Utilities		
Electric		
Reliant	489.29	1,975.61
Electric - Other	1,156.83	5,727.23
Total Electric	<u>1,646.12</u>	<u>7,702.84</u>
Gas	0.00	532.25
Total Utilities	<u>1,646.12</u>	<u>8,235.09</u>
Total Expense	<u>22,962.51</u>	<u>172,243.01</u>
Net Ordinary Income	<u>-10,884.85</u>	<u>-94,678.92</u>
Net Income	<u><u>-10,884.85</u></u>	<u><u>-94,678.92</u></u>

City of Riesel - Sewer

4/5/2024 2:13 PM

Register: 1a - Unrestricted Cash:Checking 6644

check register

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2024	1		Sewer Fund Money Ma...			X	5,000.00	10,713.59
03/08/2024	8405	CP&Y Inc	Accounts Payable	Invoice# CIRI2...	1,300.00	X		9,413.59
03/08/2024	8406	Lonestar Maintenanc...	Accounts Payable	Invoice# 152664	93.36	X		9,320.23
03/08/2024	8407	Metro Plumbing	Accounts Payable	Invoice# 2518	642.90	X		8,677.33
03/08/2024	8408	Reliant Energy	Accounts Payable	Inv# 305 002 0...	489.29	X		8,188.04
03/15/2024	8409	Bio Chem Lab	Accounts Payable	Invoice# 2580-...	564.00	X		7,624.04
03/15/2024	8410	CP&Y Inc	Accounts Payable	VOID:		X		7,624.04
03/15/2024	8411	CP&Y Inc	Accounts Payable	Invoice# CIRI2...	2,663.17	X		4,960.87
03/22/2024	8412	Bio Chem Lab	Accounts Payable	Invoice# 5176-...	499.00	X		4,461.87
03/22/2024	8413	Metro Plumbing	Accounts Payable	Invoice# 2583	500.00			3,961.87

ORDINANCE NO. _____

ORDINANCE GRANTING AD VALOREM TAX EXEMPTION FOR QUALIFYING CHILD-CARE FACILITIES AND PROVIDING FOR AN EFFECTIVE DATE IN ACCORDANCE WITH SECTION 11.36 OF THE TEXAS TAX CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIESEL, TEXAS THAT:

- 1.) There is hereby exempted from all ad valorem taxes of the City a portion of the appraised value of qualifying child-care facilities, as defined under §11.36 of the *Texas Tax Code*, as periodically amended. Effective January 1, 2024, the amount of the aforesaid exemption shall be equal to 100% of the appraised value of qualifying child-care facilities for the tax year 2024 and for each tax year thereafter.
- 2.) This exemption requires the owner to make an application for the exemption to the Chief Appraiser of the McLennan County Central Appraisal District in accordance with Chapter 11 of the *Texas Tax Code*.
- 3.) An applicant for exemption must comply with the applicable requirements of Chapter 11 of the *Texas Tax Code*, and, more specifically, §11.36 of the *Texas Tax Code*.

PASSED this _____ day of _____, 2024.

Jennifer Hogg, Mayor

Attest:

Alisha Flanary, City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF RIESEL, TEXAS PROVIDING FOR REGULATION OF DRIVEWAYS AND OTHER INSTALLATIONS IN STREET DITCHES; REGULATING CULVERTS AND STREET DITCHES; REQUIRING A PERMIT FOR ANY DRIVEWAY, ROAD, SIDEWALK, OR OTHER SUCH INSTALLATION IN A STREET DITCH, PROVIDING FOR A PERMIT FEE, PROVIDING FOR PLANS, PROVIDING FOR AN INSPECTION, PROVIDING FOR CHANGES IF NEEDED, PROVIDING FOR MINIMUM SIZE OF CULVERTS AND COMPOSITION OF CULVERTS; REQUIRING EXISTING CULVERTS TO BE REPAIRED OR REPLACED WHERE THEY ARE UNDERSIZED, DAMAGED, CRUSHED, SUNKEN, CLOGGED, OR BLOCKED SUCH THAT THEY IMPEDE THE FLOW OF STORMWATER, PROVIDING FOR NOTICE OF NON-FUNCTIONAL CULVERTS AND VIOLATION, PROVIDING FOR A TIME TO COMPLETE REPAIR OR REPLACEMENT, PROVIDING FOR CULVERTS TO BE ADDED TO DRIVEWAYS, SIDEWALKS AND OTHER INSTALLATIONS IN THE STREET DITCH WHERE NONE EXIST, REQUIRING OWNERS AND/OR OCCUPANTS TO KEEP ABUTTING STREET DITCHES CLEAN AND FREE OF WEEDS, TRASH, RUBBISH, OR OTHER MATTERS THAT WOULD IMPEDE THE FLOW OF STORMWATER, PROVIDING FOR NOTICE OF VIOLATION, PROVIDING FOR A TIME FOR COMPLETION OF THE WORK, PROVIDING FOR APPEALS, MAKING VIOLATION OF ANY PROVISION OF THIS ORDINANCE AN OFFENSE (MISDEMEANOR) PUNISHABLE BY A FINE NOT TO EXCEED \$500, MAKING EACH DAY OF VIOLATION A SEPARATE OFFENSE, PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, undersized, clogged, sunken, and/or crushed culverts in street ditches impede the flow of stormwater and cause significant drainage problems;

WHEREAS, driveways, sidewalks, and other crossings of street ditches without culverts cause drainage problems by impeding the flow of stormwater;

WHEREAS, there is a need to regulate both the installation of new crossings of the street ditches and to regulate the existing problems with crossings of the street ditches with an emphasis on culverts or the lack thereof;

WHEREAS, street ditches blocked by weeds, trash, and/or rubbish create drainage problems by impeding the flow of stormwater;

WHEREAS, §311.003 of the *Texas Transportation Code* and the City's general powers authorize the regulation of culverts and ditches and any blockages thereof that impede the flow of stormwater;

WHEREAS, these issues are causing significant drainage problems within the City and leaving ponding/backup of water that serves as a breeding ground for mosquitos, and pushing water onto the property of others; and

WHEREAS, it is in the best interest of the City and its citizens to pass regulations to address these issues.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIESEL, TEXAS THAT:

1. Permit Required, Plans Required, Inspection Required, Minimum Size and Composition of Culverts.

1.01. Permit Required. Prior to any owner or occupant of a property installing or allowing the installation of any driveway, access road or path, or sidewalk across the ditch of a City street, a permit must be obtained from the City. The permit fee is \$200.00. This Section 1 does not apply to Developers regulated by the City's Subdivision Ordinance and building codes.

1.02. Plans Required. To obtain a permit, in addition to paying the permit fee, the owner or occupant must submit plans for the installation involved. The plans do not have to be professionally drafted. The plans must identify the nature of the installation (driveway, sidewalk, etc.), its location, its width, its approximate height from the bottom of the ditch to the traveled surface, what steps will be taken to avoid the installation from impeding the flow of stormwater, and the size and composition of any culvert(s). The plans must be approved by the Utility Superintendent for the permit to issue. Plan approval does not guarantee that adjustments will not be required as set out below.

1.03. Inspection. Except as set forth otherwise herein, once the installation is complete, the owner or occupant shall contact the City to set up an inspection. If as a result of the inspection the installation is found more likely than not to impede the flow of stormwater as constructed, adjustments to the installation will be required. The owner or occupant will have thirty (30) days to make any required adjustments.

For proposed concrete driveways, the inspection must be requested when the culvert has been set (before concrete has been poured to cover the culvert). Changes may be required by the Utility Superintendent.

1.04. Minimum Size and Composition of Culverts. Unless after review of the plans the Utility Superintendent requires a larger or smaller culvert based on expected stormwater flow and the height of the installation crossing the street ditch, the minimum size of driveway or access road culverts shall be 18 inches and the minimum size of any sidewalk or walking path culvert shall be 10 inches. Unless approved otherwise by the Utility Superintendent based on the facts and circumstances, all culverts shall be of metal composition.

2. Existing Non-Functional Culverts, Allowing Existence of Non-Functional Culvert in the Street Ditch a Violation, Required Repairs, Replacements, or Other Work, Time to Complete Work.

2.01. Non-Functional Culverts. Culverts that fail to adequately convey stormwater or that impede the flow of stormwater are Non-Functional Culverts. These include undersized culverts, damaged, crushed, or sunken culverts, and/or clogged or blocked culverts. An owner of property

violates this Ordinance if they allow the existence of a Non-Functional Culvert in the street ditch abutting the owner's property.

2.02. Notice to Owner. The City will give notice to the owner of the property abutting the street ditch where a Non-Functional Culvert exists which identifies the problems with the culvert.

2.03. Time for Completion of Work. The required work to correct the problems identified in the notice letter must be completed by 60 days from the date of the notice letter. Extensions may only be granted by the City Council and will not exceed 60 days. No criminal enforcement will take place during the 60 day period or any extension thereto.

2.04. Driveway, Road, Sidewalk, or Other Installation Crossing the Street Ditch without a Culvert.

a.) The owner of a property having a driveway, road, sidewalk, or other installation in a street ditch that does not have a culvert shall be required to install a culvert if the driveway, road, sidewalk, or other installation impedes the flow of stormwater.

b.) The same notice and time for completion provisions in Subsections 2.02. and 2.03. above shall apply to this subsection 2.04.

3. Cleaning of Ditches.

3.01. Obligation to Keep Street Ditches Clean. It is the owner and/or occupants' obligation to keep the street ditch abutting their property reasonably free of weeds, trash, rubbish, and other obstructions to the flow of stormwater.

3.02. Notice. Notice shall be given by the City to the owner and/or occupant of the property in violation and shall explain the work required to fix the violation. The owner and/or occupant shall fix the violation within 30 days of the date of the notice letter.

4. Appeals. An owner or occupant can appeal a determination by the City to the City Council by filing a request for appeal with the City Secretary within five (5) business days of receiving notice of the determination. The City Council will hear the appeal at its earliest convenience. Time for completion of required work will be stayed pending the appeal unless the appellant has requested and received an extension of time to do the work. The City Council may uphold the determination, uphold the determination with modifications, or overrule the determination. The decision of the City Council is final.

5. Violation. A violation of any provision of this Ordinance is an offense (misdemeanor) punishable by a fine not to exceed \$500.00. Each day of violation is a separate offense.

6. Severability Clause. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City

Council in adopting this Ordinance, that no portion hereof, or provision or regulation contained herein, shall become inoperative or fail by reasons of the unconstitutionality or invalidity of any section, subsection, sentence, clause, or phrase or provision of this Ordinance.

7. Effective Date. Adoption of this Ordinance shall take effect immediately from and after its passage and the publication of same or the caption thereof as the law in such cases provides (§52.011, Local Government Code).

PASSED and APPROVED this __ day of _____, 2024.

Mayor
City of Riesel, Texas

Attest:

City Secretary

AED Grant Application Received

Socorro Medina, Customer Service <CSR2@ExpressCompaniesInc.com>

Mon 4/1/2024 4:19 PM

To:City Secretary <citysecretary@cityofriesel.org>



Hello,

Thank you for your interest in the AED Grant Program.

Your application was received and sent out for review.

You should hear back in about 2-3 weeks via email regarding your approval.

Please keep an eye out for this email, in both your inbox and junk/spam mail, as some computers filter it out by mistake.

If you have any questions in the meantime, please do not hesitate to contact me.

Thank you again.

Have a Safe Day!™

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AEDGrant.com
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888.228.6694 x 104