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**PUBLIC NOTICE: RIESEL CITY COUNCIL MEETING**

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NOTICE IS HEREBY GIVEN that the City Council of the City of Riesel, McLennan County, Texas, will hold a **REGULAR called** meeting on Tuesday **SEPT. 12<sup>th</sup>, 2023, at 6:30pm** at Riesel City Hall, 104 N Hwy 6, to discuss the following matters:

1. Call meeting to Order, confirm quorum
2. **Consent Items:** Approval of Minutes from Council Meetings on 08/08/23, 08/29/23 & 09/05/23; Payment of Bills/Payroll; & Monthly Financial Reports
3. **Visitor's Comments:** This is an opportunity for visitors to bring any item to the City Council's attention. Comments limited to 3 minutes per visitor. No deliberation may be held on the matter, except limited to a proposal to put the subject on the agenda for a subsequent meeting.
4. **PUBLIC HEARING:** City Council will hear public comments regarding the proposed SUBDIVISION ORDINANCE #2023-04
5. Consider and act regarding adoption of Ordinance #2023-04 SUBDIVISION ORDINANCE
6. Consider and act regarding approval of Pay Request #1 for \$142,775.50 to JNB Construction for the Sewer Rehab Project
7. Consider and act regarding a request for a variance request by Mr. Almanza to build a new home on a 50ft wide lot on Jena St.
8. Consider and act regarding approval of a City Base Map prepared by Bureau Veritas (this was the first step of zoning)

9. Consider and Act regarding an agreement to hold a joint election with McLennan County for the purpose of electing three (3) city council members on November 7<sup>th</sup>, 2023
10. Consider and Act regarding approval of a contract for election services with McLennan County
11. Consider and Act regarding approval of a Homecoming Parade to be held on Sept. 26, 2023 from 6:15 to 7:15 pm
12. Discussion and update regarding ongoing capital improvement projects:
  - a. Arsenic Reduction / Alluvium Well Project
  - b. Sewer Line & Manhole Rehabilitation Project & concerns about sewer odor
13. Consider and Act regarding Release and Abandonment of Certain Easements granted by Alvin & Mae Finley to RMS WSC
14. Submission of Monthly Departmental Reports: a. Utility Report b. Police Report c. Secretary's Report
15. Discussion and possible directives to staff on data compilations, research, ordinances, regulations, or policies that the members of the Council desire to be compiled or drafted for review by the Council at a subsequent meeting; including possible action on ordinance violations and ordinance enforcement, including regarding weed and rubbish regulations, substandard building regulations, animal regulations, and health and safety regulations.
16. **Adjourn Meeting**

I hereby certify that this notice was placed at its present location at least 72 hours prior to the above meeting time. Posted on 09/08/2023 at 11:00 am

*Alisha Flanary*

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Alisha Flanary, City Secretary, City of Riesel

BE IT REMEMBERED that on Tuesday, **AUGUST 8<sup>TH</sup>, 2023**, the Riesel City Council met in a REGULAR called meeting, at 6:30 p.m. in the Riesel City Hall Meeting Room, at 104 Hwy. 6 North in Riesel, Texas, with notice of said meeting having been posted at least 72 hours in advance in accordance with Section 551, Texas Government Code.

**Call to Order:** Mayor, Marshall Shaw, called the meeting to order at 6:30 PM

**Council Members Present:** Jeanne Lehrmann, Dustin Keller, Roger Fitzpatrick & Kooper Sjolander

**Absent:** Jennifer Hogg

**Employees Present:** Alisha Flanary, Walter Lloyd & Matthew Cospier

**Visitors Present:** Stephanie Mims, Paul Winkler, Phyllis Koester & Kevin Wunderlich

**Consent Items:** Jeanne Lehrmann made a motion to approve the consent items: Minutes from 7/11/23, 7/18/23 & 7/27/23 ; monthly financial reports and the payment of bills. With a second by Dustin Keller, the motion carried unanimously.

**Visitor's Comments:** Paul Winkler made comments regarding door-to-door solicitors and permits. He also expressed concerns regarding police security checks at night. Phyllis Koester also made a comment regarding the police security checks at night.

**Base Map:** The base map of the city was not ready for presentation at the time of this meeting. It will be moved to the September regular meeting.

**Mims Variance:** Jeanne Lehrmann made a motion to grant a variance from fully platting the property on Post Oak Lane, exempting the parent tract but still requiring the smaller tract that was purchased to be platted. Roger Fitzpatrick seconded the motion, which carried unanimously.

**Election Order:** Jeanne Lehrmann made a motion to adopt an Order of a General Election to elect one (1) person for each position to serve the full term of two (2) years for three (3) City Council Member positions. Roger Fitzpatrick seconded her motion and it carried unanimously.

#### **PUBLIC HEARINGS:**

At **6:46 PM** the floor was opened to hear public opinion on the proposed 2023-2024 operating budget. There were no public comments made and the hearing was closed at 6:48 PM.

At **6:49 PM** the floor was open to hear public opinion on a tax rate to fund the 2023-2024 operating budget. Secretary Flanary stated that the rate included in the budget was the No New Revenue Rate of .242906, which would not increase tax revenue. With no further comment, the hearing closed at 6:50 PM

**Budget Discussion:** There was no further discussion regarding the budget after the hearings

**Tax Rate:** Jeanne Lehrmann made a motion to propose setting the tax rate at the NNR of .242906 to fund the operating budget for 2023-2024. Dustin Keller seconded her motion and it carried unanimously.

**Hearing Date:** Roger Fitzpatrick moved to hold public hearings on August 29<sup>th</sup>, 2023 at 6:30 PM at Riesel City Hall to hear public opinion regarding the budget and the proposed tax rate of .242906 to fund the operating budget for the 2023-24 fiscal year.

**Alluvium:** Marshall Shaw commented on the recent status of recent drilling and water quality analysis

**Plat:** Jeanne Lehrmann made a motion to approve the Bautista-Holle plat on Rolinata Street. Dustin Keller gave a second and it passed unanimously.

**RMS Easements:** Roger Fitzpatrick made a motion to table discussion regarding abandoning certain RMS easements. Dustin Keller seconded that motion and it carried unanimously.

**Audit:** Jeanne Lehrmann moved to accept an engagement letter from Paul Christensen & Associates to conduct the 2023 financial audit. Roger Fitzpatrick seconded the motion, which carried unanimously.

**Community Cookout:** Dustin Keller made a motion to authorize New Zion Baptist Church to hold a Community Cookout for the City of Riesel on Saturday, September 30<sup>th</sup> from 11am to 2pm on the town square. Roger Fitzpatrick seconded that motion, which carried unanimously.

**ADJOURNMENT:** With no further business, Mayor Shaw adjourned the meeting at 7:13PM

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Mayor, Marshall Shaw

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Attest: Alisha Flanary, City Secretary

BE IT REMEMBERED that on Tuesday, **AUGUST 29<sup>TH</sup>, 2023**, the Riesel City Council met in a REGULAR called meeting, at 6:30 p.m. in the Riesel City Hall Meeting Room, at 104 Hwy. 6 North in Riesel, Texas, with notice of said meeting having been posted at least 72 hours in advance in accordance with Section 551, Texas Government Code.

**Call to Order:** Mayor, Marshall Shaw, called the meeting to order at 6:30 PM

**Council Members Present:** Jeanne Lehmann, Dustin Keller, Jennifer Hogg, Roger Fitzpatrick & Kooper Sjolander

**Employees Present:** Alisha Flanary, Cristen Conner, Chelsea Kemp, Walter Lloyd & Matthew Cosper

**Visitors Present:** Paul Winkler, Teresa Ridings, Dori Dieterich, Rodney Dieterich, Courtney Cormier, Ralph May, Kevin Hogg, Bobby Dieterich, Becky Kinder, Linda Hogg, Rosalee Schraeder, Glynn Schraeder, Jo Ferguson, Tom Flanary Jr., Daryl Welch & Kevin Wunderlich

#### **PUBLIC HEARINGS:**

**6:30 PM BUDGET HEARING:** a public hearing was opened to hear comments regarding the 2023-2024 Operating Budget. A brief overview was given and a few questions were answered by Secretary Flanary before Mayor Shaw closed the hearing at 6:39 PM

**6:39 PM TAX RATE HEARING:** a public hearing was opened to hear public comments regarding the proposed tax rate of \$0.242906 cents per \$100 valuation for fiscal year 2023-2024. Brief discussion was held to explain that this tax rate is lower than last year's rate but the M&O rate would bring in slightly more revenue for maintenance and operations than last year and that the overall taxable value of all property within city limits had significantly increased. Mayor Shaw closed the tax rate hearing at 6:42 PM.

**Ordinance #2023-02:** Jeanne Lehmann made a motion to approve Ordinance #2023-02, adopting an Operating Budget for Fiscal Year 2023-2024. Roger Fitzpatrick seconded the motion. An individual record vote was taken, resulting in a unanimous approval.

**Ordinance #2023-03:** Roger Fitzpatrick made a motion to approve Ordinance #2023-03, setting and levying a city tax rate to fund the Operating Budget for Fiscal Year 2023-2024. Dustin Keller seconded the motion. An individual record vote was taken, resulting in a unanimous approval.

**Ratification:** Jeanne Lehmann made motion to ratify the tax increase reflected by the adoption of the budget which will raise more revenue from Maintenance and Operations property tax than the previous year. With a second by Roger Fitzpatrick the motion carried unanimously, with a record vote from each council member voting individually.

#### **Visitor's Comments:**

1. Becky Kinder mentioned concerns about giving one person control of hiring. She also commented regarding an alleged body cam video and asked if any action had been taken in response to it.
2. Linda Hogg asked about repairing a large hole on Jena Street that was the result of a recent sewer line repair.
3. Dori Dieterich asked about scheduling officers on opposite shifts and asked about payment of comp time. She then stated her concerns about removing hiring power away from City Council. And lastly, she expressed her concerns about appointing an officer as Sergeant.

**Policy:** Jennifer Hogg made a motion to adopt a proposed POLICE Policy Manual presented by Chief Cosper. Dustin Keller seconded the motion and it carried unanimously.

**Hiring Authority:** Discussion was held regarding possibly changing city policy to allow the police chief to do the hiring and firing of police officers. No action was taken at this time.

**Police Vehicle:** Jeanne Lehrmann made a motion to approve a purchase order for the purpose of placing an order for a new police car to be paid for after October 1, 2023, which is already included in the budget for FY23-24. Dustin Keller seconded the motion and it carried unanimously.

**Plat:** Jeanne Lehrmann made a motion to approve the Skinner-Truett plat on Rattlesnake Road. Jennifer Hogg gave a second and it passed unanimously.

**Executive Session:** At 7:23 PM, Council Members convened into a closed executive session, pursuant to Section 551.074 of the Government Code (V.C.T.A.) so that they could deliberate the appointment, employment, evaluation, duties, assignments, and/or discipline of the position of: Officer Lloyd promotion to Sergeant

At 7:55 PM Council reconvened into open session stating that no action had been taken in executive session.

**Table:** Jeanne Lehrmann made a motion to table this discussion until a more appropriate time. Jennifer Hogg seconded the motion, which carried unanimously.

**Executive Session:** At 7:56 PM, Council Members convened into a closed executive session, pursuant to Section 551.074 of the Government Code (V.C.T.A.) so that they could deliberate the appointment, employment, evaluation, duties, assignments, and/or discipline of the position of: Police Officer applicants

At 8:34PM Council reconvened into open session stating that no action had been taken in executive session.

**Job Offer:** Roger Fitzpatrick made a motion to offer Daryl Welch a position as Police Officer, pending a favorable background check. Jennifer Hogg seconded the motion and it carried unanimously.

**ADJOURNMENT:** With no further business, Mayor Shaw adjourned the meeting at 8:35 PM

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Mayor, Marshall Shaw

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Attest: Alisha Flanary, City Secretary

SEPT. 5, 2023

## CITY OF RIESEL

MEETING MINUTES

BE IT REMEMBERED that on Tuesday, **SEPT. 5, 2023**, the Riesel City Council met in a SPECIAL called meeting, at 6:30 p.m. in the Riesel City Hall Meeting Room, at 104 Hwy. 6 North in Riesel, Texas, with notice of said meeting having been posted at least 72 hours in advance in accordance with Section 551, Texas Government Code.

**Call to Order:** Mayor, Marshall Shaw called the meeting to order at 6:30 PM

**Council Members Present:** Kooper Sjolander, Dustin Keller, Jennifer Hogg, Roger Fitzpatrick & Jeanne Lehrmann

**Employees Present:** Alisha Flanary, Walter Lloyd, Matthew Cospers, Cristen Conner & Chelsea Kemp

**Visitors Present:** Becky Kinder, Rosalee Schraeder, Glynn Schraeder, Ryan Miller, Courtney Cormier, Linda Hogg, Dori Dieterich, Jo Ferguson, Rodney Dieterich, Amy Hoelscher, Kirk Hoelscher, Jerry Smith, Paul Winkler, Tony Paradise, Rob Bailey, Ralph May, Michael Cox, Teresa Ridings, Bobby Dieterich, Tom Flanary Jr., Kevin Wunderlich, Macy Alaniz, Charlotte McDaniel, Jared Bonner

**Visitor's Comments:**

1. Dori Dieterich asked follow up questions from her comments at a previous meeting. She asked if body cam videos had been viewed pertaining to incidents that allegedly occurred in May and asked what disciplinary action, if any, had been taken. She also asked council if they were informed of any terminations or dishonorable discharges of applicants applying for police officer jobs.
2. Linda Hogg wanted to express her sincere thanks for the pothole being filled on Jena Street
3. Courtney Courmier asked if an update could be given at the next council meeting regarding the sewer rehab project and the concern about sewer odor spreading into adjacent areas
4. Rosalee Schraeder said that she wished Council had tried harder to work things out with a previous officer. She stated that she believed it was very important to have at least one officer that lives in Riesel.
5. Becky Kinder voiced concerns about alleged misconduct and absence of disciplinary action

**Executive Session:** At 6:39 PM, Council Members convened into a closed executive session, pursuant to Section 551.074 of the Government Code (V.C.T.A.) so that they could deliberate the appointment, employment, evaluation, duties, assignments, and/or discipline of the position of: Police Officer applicants

At 7:42pm Council reconvened into open session stating that no action had been taken in executive session.

**Job Offer:** Dustin Keller made a motion to offer Jared Bonner a position as Police Officer, pending a favorable background check. Kooper Sjolander seconded the motion and it carried unanimously.

**Adjournment:** With no further business, Mayor Shaw adjourned the meeting at 7:43 PM

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Mayor, Marshall Shaw

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Attest: Alisha Flanary, City Secretary

1:49 PM

09/08/23

Cash Basis

## City of Riesel - GENERAL FUND Balance Sheet - Bank Accounts

As of August 31, 2023

	Aug 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1a - Unrestricted Cash	
*Checking	20,257.02
Payroll	80,494.94
Petty Cash	
Court Cash	100.00
General Cash	100.00
Petty Cash - Other	5,000.00
Total Petty Cash	5,200.00
Total 1a - Unrestricted Cash	105,951.96
1b - Restricted Cash	
2013 I & S Fund	193.87
POA / Drug Seizure	100.00
Total 1b - Restricted Cash	293.87
2a - Unrestricted Investments	
General Fund (sept)	4,432.78
General Fund II (may)	41,485.80
General Fund III (june)	20,698.52
Total 2a - Unrestricted Investments	66,617.10
Charles St Project Fund	128,792.62
General Fund Money Market	
*General Fund	2,423,342.87
City Hall Building	313,188.48
Drug Seizure/POA	4,335.40
Judicial Betterment	8,185.74
Land	127,482.75
Security	141,646.14
Technology	160,601.73
Total General Fund Money Market	3,178,783.11
Total Checking/Savings	3,480,438.66
Total Current Assets	3,480,438.66
<b>TOTAL ASSETS</b>	<b>3,480,438.66</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>



**City of Riesel - WATER FUND  
 Balance Sheet - Bank Accounts**

As of August 31, 2023

	Aug 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Construction Fund	
3a - Unrestricted Cash	
Construction Checking	17,030
Total 3a - Unrestricted Cash	17,030
3b - Restricted Cash	
Construction I & S	15,438
Total 3b - Restricted Cash	15,438
Total Construction Fund	32,467
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Water Fund	
1a - Unrestricted Cash	
Checking	70,357
Total 1a - Unrestricted Cash	70,357
1b - Restricted Cash	
2021 TWDB Escrow	5,242,599
2021 TWDB Debt Service	200,417
2021 TWDB Principal for LF	402,449
Water III Interest & Sinking	50,718
Total 1b - Restricted Cash	5,896,182
2b - Restricted Investments	
Water \$100,000 CD (Sept)	131,028
Water III Reserve Fund	38,181
Total 2b - Restricted Investments	169,208
Water Fund Money Market	
*Water Fund	1,293,366
Arsenic	236,741
Contingency	100,000
Line Replacement	170,280
Water Fund Money Market - Other	170,545
Total Water Fund Money Market	1,970,933
Total Water Fund	8,106,679
Total Checking/Savings	8,139,247
Total Current Assets	8,139,247
<b>TOTAL ASSETS</b>	<b>8,139,247</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0</b>

1:57 PM  
09/08/23  
Cash Basis

**City of Riesel - SEWER FUND**  
**Balance Sheet - Bank Accounts**  
As of August 31, 2023

	Aug 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1a - Unrestricted Cash	
Checking	-5,555.48
Total 1a - Unrestricted Cash	-5,555.48
1b - Restricted Cash	
Sewer Jr. Interest & Sinking	14,122.21
Total 1b - Restricted Cash	14,122.21
2b - Restricted Investments	
Sewer 1999 Reserve Bond (sept)	47,380.62
Sewer Repair&Replacement (sept)	5,999.55
Sewer Reserve Bond (jan)	13,625.47
Total 2b - Restricted Investments	67,005.64
Sewer Fund Money Market	
* Sewer Fund	329,691.12
CLFRF Sewer Rehab Project	253,617.94
Contingency	75,000.00
Line Replacement	150,872.71
Sewer Fund Money Market - Other	116,279.76
Total Sewer Fund Money Market	925,461.53
Total Checking/Savings	1,001,033.90
Total Current Assets	1,001,033.90
<b>TOTAL ASSETS</b>	<b>1,001,033.90</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>

1:49 PM

09/08/23

Cash Basis

**City of Riesel - General  
Profit & Loss YTD Comparison  
August 2023**

Ordinary Income/Expense	Aug 23	Oct '22 - Aug 23
<b>Income</b>		
<b>1 - General Government Income</b>		
<b>Franchise Fee</b>		
Electric Companies	0.00	47,870.09
Gas Companies	0.00	5,321.81
Phone Companies	477.21	1,997.13
<b>Total Franchise Fee</b>	477.21	55,189.03
<b>General Miscellaneous</b>		
General Government Open Records	0.00	16.00
<b>Total General Miscellaneous</b>	0.00	16.00
<b>Interest Income</b>		
2013 I & S	0.08	14.13
Charles Street Improvements	0.00	286.18
General Fund	0.00	2.78
General Fund II	0.00	41.44
General Fund III	0.00	20.66
General Money Market	1,315.71	8,645.75
<b>Total Interest Income</b>	1,315.79	9,010.94
<b>Miscellaneous Income</b>		
Filing Fee	0.00	-73.45
Inspection Permit	2,855.00	15,077.83
Mowing Grass	-47.71	-83.69
Park Improvements	0.00	1,000.00
Plat Fee - Ordinance #2002-02	700.00	2,080.00
Miscellaneous Income - Other	0.00	36.00
<b>Total Miscellaneous Income</b>	3,507.29	18,036.69
<b>Mixed Beverage Tax</b>	269.42	4,680.82
<b>Property Tax Income</b>		
<b>Property Tax Income - General</b>		
2019	0.00	472.22
2020	1.30	786.60
2021	150.83	7,667.53
2022	893.56	241,352.30
<b>Total Property Tax Income - General</b>	1,045.69	250,278.65
<b>Property Tax Penalty Fee</b>		
2019	0.00	159.88
2020	0.56	136.99
2021	46.75	289.60
2022	126.40	1,730.95
<b>Total Property Tax Penalty Fee</b>	173.71	2,317.42
<b>Total Property Tax Income</b>	1,219.40	252,596.07
<b>Sales Tax</b>		
Gross Collections	10,121.20	93,731.02
Streets Allocation	2,530.30	28,046.09
Sales Tax - Other	0.00	7,844.82
<b>Total Sales Tax</b>	12,651.50	129,621.93
<b>Total 1 - General Government Income</b>	19,440.61	469,151.48
<b>2 - Law Enforcement Income</b>		
<b>L.E. Income</b>		
Video	32.00	32.00
L.E. Income - Other	0.00	691.21
<b>Total L.E. Income</b>	32.00	723.21
<b>Opioid Abatement Fund</b>	0.00	350.81
<b>Total 2 - Law Enforcement Income</b>	32.00	1,074.02
<b>3 - Court Income</b>		
Child Safety Seat Fee	0.00	1,255.80

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09/08/23

Cash Basis

**City of Riesel - General  
Profit & Loss YTD Comparison  
August 2023**

	Aug 23	Oct '22 - Aug 23
Citations		
Overpmts	-569.00	-1,020.94
Revenue	64,342.07	624,210.55
<b>Total Citations</b>	<b>63,773.07</b>	<b>623,189.61</b>
Security Fee	63.00	603.16
Technology Fee	60.00	919.28
Time Payment Fee	256.93	2,484.21
<b>Total 3 - Court Income</b>	<b>64,153.00</b>	<b>628,452.06</b>
IDA Tax Abatement Sandy Creek Ordinance# 2023-01	0.00	125,000.00
Planning & Development		
Planning & Development	2,000.00	2,000.00
<b>Total Planning &amp; Development</b>	<b>2,000.00</b>	<b>2,000.00</b>
<b>Total Ordinance# 2023-01</b>	<b>2,000.00</b>	<b>2,000.00</b>
<b>Total Income</b>	<b>85,625.61</b>	<b>1,225,677.56</b>
<b>Gross Profit</b>	<b>85,625.61</b>	<b>1,225,677.56</b>
<b>Expense</b>		
<b>1 - General Government</b>		
Appraisal Expense	506.78	2,027.12
Audit	0.00	15,000.00
Bank and Credit Card Fees	33.52	-2,811.56
City Hall Maintenance & Repair	259.11	10,834.71
City Retirement Contribution		
Alisha	522.18	3,255.42
Cristen	416.28	2,405.12
<b>Total City Retirement Contribution</b>	<b>938.46</b>	<b>5,660.54</b>
Clothing	0.00	43.99
Community Clean Up	0.00	963.10
CPA Bookkeeping Services	0.00	22,976.00
Depreciation expense	0.00	19,610.00
Dues	0.00	215.00
Emp. Health Insurance		
Special Ins Services	80.70	887.70
TML	1,363.28	14,996.08
<b>Total Emp. Health Insurance</b>	<b>1,443.98</b>	<b>15,883.78</b>
Engineer Fees	337.50	1,751.25
Equipment Maintenance		
Backhoe	104.16	183.78
Dump Truck	0.00	319.90
Lawnmower	0.00	2,199.80
Shredder	487.11	977.39
Tractor	227.80	874.61
Weedeater	0.00	37.99
<b>Total Equipment Maintenance</b>	<b>819.07</b>	<b>4,593.47</b>
Flagpole on Square	0.00	531.84
House Inspection	1,756.20	13,582.10
Insurance - Bonds	88.00	514.00
Insurance - Property	0.00	1,678.00
Legal Fees	500.00	5,778.94
Miscellaneous Expense		
Christmas Dinner	0.00	4,024.46
Employee & Council Appreciation	0.00	1,766.49
Filing Fee	-595.09	-6,001.48
Memorials	0.00	135.31
Misc. Supplies	0.00	214.00
Publications	198.00	831.80
Subscription	0.00	22.00
Miscellaneous Expense - Other	0.00	716.39
<b>Total Miscellaneous Expense</b>	<b>-397.09</b>	<b>1,708.97</b>

1:49 PM

09/08/23

Cash Basis

**City of Riesel - General  
Profit & Loss YTD Comparison  
August 2023**

	Aug 23	Oct '22 - Aug 23
Office Equip. & Maintenance		
Computer	1,247.00	6,493.41
Printer	0.00	1,695.59
Office Equip. & Maintenance - Other	0.00	3,274.83
<b>Total Office Equip. &amp; Maintenance</b>	<b>1,247.00</b>	<b>11,463.83</b>
Office Supplies	304.92	5,692.58
Park Maintenance	0.00	239.34
Payroll Taxes	936.92	10,514.03
Phones	927.37	10,490.27
Postage	63.00	577.33
Public Health District	0.00	3,186.00
Salaries		
Alisha		
Wages	4,197.54	49,145.20
<b>Total Alisha</b>	<b>4,197.54</b>	<b>49,145.20</b>
Cristen		
Wages	3,351.40	36,258.50
<b>Total Cristen</b>	<b>3,351.40</b>	<b>36,258.50</b>
<b>Total Salaries</b>	<b>7,548.94</b>	<b>85,403.70</b>
Travel / Training / Mileage	0.00	531.22
Utilities		
Electric	0.00	3,987.59
<b>Total Utilities</b>	<b>0.00</b>	<b>3,987.59</b>
Workers Comp Insurance	0.00	2,612.16
1 - General Government - Other	0.00	-5.52
<b>Total 1 - General Government</b>	<b>17,313.68</b>	<b>255,233.78</b>
2 - Law Enforcement		
Code Enforcement	801.03	840.44
L.E. Auto Work		
L.E. Parts	1,467.91	2,210.85
L.E. Auto Work - Other	225.00	6,349.17
<b>Total L.E. Auto Work</b>	<b>1,692.91</b>	<b>8,560.02</b>
L.E. Cell Phones		
Danny	0.00	484.42
Matt	376.44	800.78
Patrick	0.00	796.34
Ryan	400.05	1,513.71
Walter	957.40	1,557.36
L.E. Cell Phones - Other	654.22	654.22
<b>Total L.E. Cell Phones</b>	<b>2,388.11</b>	<b>5,806.83</b>
L.E. City Retirement Contribute		
Danny	0.00	2,599.82
Matthew	784.83	2,940.90
Patrick	144.70	3,075.49
Ryan	141.76	3,217.58
Walter	604.80	1,604.38
<b>Total L.E. City Retirement Contribute</b>	<b>1,676.09</b>	<b>13,438.17</b>
L.E. Clothing	790.52	3,530.65
L.E. Computer	3,000.00	7,723.80
L.E. Dispatch - Radio Services	25.00	275.00
L.E. Dog Catching	301.00	2,613.99
L.E. Emp. Health Insurance		
Special Ins Services	51.07	1,113.42
TML	3,250.92	26,840.55
L.E. Emp. Health Insurance - Other	-1,742.46	-6,098.61
<b>Total L.E. Emp. Health Insurance</b>	<b>1,559.53</b>	<b>21,855.36</b>
L.E. Gas	873.47	12,764.03
L.E. Legal Fees	309.01	2,441.51
L.E. Miscellaneous	0.00	10.21

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Cash Basis

**City of Riesel - General**  
**Profit & Loss YTD Comparison**  
**August 2023**

	Aug 23	Oct '22 - Aug 23
L.E. New Equipment	12,980.00	15,815.00
L.E. Office Equipment & Furnitu	0.00	196.19
L.E. Office Supplies	0.00	4,497.65
L.E. Operating Supplies	233.95	3,405.09
L.E. Payroll Taxes	859.01	15,490.28
L.E. Postage	8.76	35.62
L.E. Property Insurance	0.00	2,910.00
L.E. Salaries		
Danny		
Wages	0.00	37,220.54
Total Danny	0.00	37,220.54
Matthew		
Wages	5,546.16	47,281.44
Total Matthew	5,546.16	47,281.44
Patrick		
Wages	0.00	45,015.92
Total Patrick	0.00	45,015.92
Ryan		
Wages	0.00	48,026.98
Total Ryan	0.00	48,026.98
Walter		
Wages	5,682.66	25,793.84
Total Walter	5,682.66	25,793.84
Total L.E. Salaries	11,228.82	203,338.72
L.E. Training	0.00	1,824.64
L.E. Vehicle Repair&Maintenance	39.50	58.50
L.E. Worker's Comp Ins	0.00	9,621.26
Software Upgrade	0.00	10,788.00
<b>Total 2 - Law Enforcement</b>	<b>38,766.71</b>	<b>347,840.96</b>
<b>3 - Court</b>		
Court City Retirement Contrib.		
Chelsea	410.78	2,461.44
Total Court City Retirement Contrib.	410.78	2,461.44
Court Computer		
Software Upgrade	0.00	5,120.00
Court Computer - Other	0.00	175.00
Total Court Computer	0.00	5,295.00
Court Contract Labor		
Prosecutor	0.00	10,140.00
Total Court Contract Labor	0.00	10,140.00
Court Emp. Health Insurance		
Special Ins Services	40.35	443.85
TML	681.64	7,498.04
Total Court Emp. Health Insurance	721.99	7,941.89
Court Office Supplies	50.97	3,056.25
Court Operating Supplies	0.00	130.00
Court Payroll Taxes	355.18	4,162.16
Court Postage	252.00	873.00
Court Salaries		
Chelsea	3,258.31	37,138.46
Judge		
Judge	1,384.62	16,615.44
Total Judge	1,384.62	16,615.44
Total Court Salaries	4,642.93	53,753.90

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Cash Basis

**City of Riesel - General  
Profit & Loss YTD Comparison  
August 2023**

	Aug 23	Oct '22 - Aug 23
Court Travel/Training/Mileage		
Judge	0.00	250.00
Court Travel/Training/Mileage - Other	150.00	1,020.93
<b>Total Court Travel/Training/Mileage</b>	<b>150.00</b>	<b>1,270.93</b>
Omnibase	0.00	2,268.00
Security Fee Expense	42.95	472.45
State Court Cost		
Quarterly Court Cost	0.00	234,625.18
Tertiary Care Fund (Seatbelt)	0.00	0.00
Time Payment Expense	0.00	2,020.49
<b>Total State Court Cost</b>	<b>0.00</b>	<b>236,645.67</b>
Technology Fee Expense	0.00	3,910.72
<b>Total 3 - Court</b>	<b>6,626.80</b>	<b>332,381.41</b>
<b>4 - Streets</b>		
Operating Supplies		
Tools	968.49	2,528.92
Operating Supplies - Other	173.12	1,247.95
<b>Total Operating Supplies</b>	<b>1,141.61</b>	<b>3,776.87</b>
Street Contract Labor	0.00	2,700.00
Street Maintenance		
Grass	500.00	3,443.58
Street & Road Signs	0.00	110.52
Street Maintenance - Other	0.00	4,655.05
<b>Total Street Maintenance</b>	<b>500.00</b>	<b>8,209.15</b>
Street Repairs	0.00	93,799.25
Street Retirement Contribution		
Justin	214.08	1,046.79
Randy	346.40	2,175.21
Trevor	0.00	188.98
<b>Total Street Retirement Contribution</b>	<b>560.48</b>	<b>3,410.98</b>
Street Salaries		
Jeb		
Wages	188.24	2,553.05
<b>Total Jeb</b>	<b>188.24</b>	<b>2,553.05</b>
Justin		
Wages	1,825.24	14,904.22
Justin - Other	0.00	1,983.14
<b>Total Justin</b>	<b>1,825.24</b>	<b>16,887.36</b>
Randy		
Wages	2,784.56	33,112.80
<b>Total Randy</b>	<b>2,784.56</b>	<b>33,112.80</b>
Trevor		
Wages	0.00	1,592.05
<b>Total Trevor</b>	<b>0.00</b>	<b>1,592.05</b>
<b>Total Street Salaries</b>	<b>4,798.04</b>	<b>54,145.26</b>
Trailer	200.00	263.77
Utilities (Street Lights)	0.00	10,182.83
<b>Total 4 - Streets</b>	<b>7,200.13</b>	<b>176,488.11</b>
<b>5 - Fire Department</b>		
Exterminator	90.00	155.00
Insurance	0.00	2,340.24
Utilities	0.00	2,063.20
5 - Fire Department - Other	73.50	304.50
<b>Total 5 - Fire Department</b>	<b>163.50</b>	<b>4,862.94</b>
General Gov Cell Phone Alisha	186.63	186.63

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Cash Basis

**City of Riesel - General**  
**Profit & Loss YTD Comparison**  
**August 2023**

	Aug 23	Oct '22 - Aug 23
Park		
Event		
Christmas Parade	0.00	1,322.04
Parades	0.00	0.00
Total Event	0.00	1,322.04
Total Park	0.00	1,322.04
Unclaimed Property	0.00	1,512.97
Total Expense	70,257.45	1,119,828.84
Net Ordinary Income	15,368.16	105,848.72
Other Income/Expense		
Other Income		
Pass Through Income	0.00	-144.00
Total Other Income	0.00	-144.00
Other Expense		
Pass Through	0.00	-137.25
Payroll Clearing	0.00	-0.01
Total Other Expense	0.00	-137.26
Net Other Income	0.00	-6.74
<b>Net Income</b>	<b>15,368.16</b>	<b>105,841.98</b>



**City of Riesel - Water**  
**Profit & Loss YTD Comparison**  
**August 2023**

	Aug 23	Oct '22 - Aug 23
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Franchise Revenue	0.00	0.00
Hydraulic Study	1,100.00	1,360.00
<b>Interest Income</b>		
Construction I & S	0.00	79.14
Dividend income	0.00	153,752.71
Water \$100,000 CD	0.00	732.24
Water III Reserve	0.00	128.22
Water Money Market	832.65	4,893.09
<b>Total Interest Income</b>	832.65	159,585.40
<b>MS Water Supply</b>	6,962.18	56,087.81
Series 2021 Bond Repayment	3,700.00	55,500.00
Sewer Revenue	11,658.48	11,658.48
Tie In Fees	0.00	12,000.00
<b>Trash Revenue</b>		
Trash Revenue - Surcharge	0.00	-0.10
Trash Revenue - Other	11,823.23	123,472.63
<b>Total Trash Revenue</b>	11,823.23	123,472.53
<b>Water Revenue</b>		
Refunds	0.00	-2,122.15
Returned Checks	-135.00	-447.00
<b>Revenue</b>	48,783.62	422,772.77
Water Revenue - Other	0.00	-54.53
<b>Total Water Revenue</b>	48,648.62	420,149.09
<b>Total Income</b>	84,725.16	839,813.31
<b>Gross Profit</b>	84,725.16	839,813.31
<b>Expense</b>		
Amortization Expense	0.00	24,173.00
Bank Fees	0.00	2,508.62
Building Maintenance	0.00	500.90
<b>City Retirement Contribution</b>		
Justin	56.76	519.34
Randy	86.60	1,120.41
Trevor	0.00	88.05
<b>Total City Retirement Contributi...</b>	143.36	1,727.80
Computer	0.00	2,628.00
Conservation Fee	199.77	1,334.14
Contract Labor	0.00	220.00
Customer Service Inspection	0.00	169.00
Depreciation expense	0.00	174,185.90
Dues	0.00	540.00
<b>Emp Health Insurance</b>		
Special Ins Services	721.99	4,452.99
Emp Health Insurance - Other	0.00	340.82
<b>Total Emp Health Insurance</b>	721.99	4,793.81
<b>Engineer Fees</b>		
Arsenic	0.00	27,221.25
Engineer Fees - Other	432.50	2,134.00
<b>Total Engineer Fees</b>	432.50	29,355.25

**City of Riesel - Water**  
**Profit & Loss YTD Comparison**  
**August 2023**

	Aug 23	Oct '22 - Aug 23
<b>Insurance</b>		
Property	0.00	3,771.53
Worker's Comp	0.00	1,442.07
<b>Total Insurance</b>	0.00	5,213.60
<b>Interest</b>		
Interest - Bond Payable	0.00	15,886.79
<b>Total Interest</b>	0.00	15,886.79
<b>Lab Expense</b>	51.27	2,682.48
<b>Legal &amp; Audit Fees</b>		
Legal Fees	0.00	6,710.00
<b>Total Legal &amp; Audit Fees</b>	0.00	6,710.00
<b>Machinery RRM</b>		
Shredder	0.00	364.00
Trailer	0.00	95.88
<b>Total Machinery RRM</b>	0.00	459.88
<b>Miscellaneous Expense</b>	21.00	50.37
<b>New Water Well</b>		
Annual Permit Fee	0.00	50.00
<b>Total New Water Well</b>	0.00	50.00
<b>Office Supplies</b>		
Water Office - Office Supplies	0.00	1,336.24
Office Supplies - Other	0.00	348.38
<b>Total Office Supplies</b>	0.00	1,684.62
<b>Operating Supplies</b>	2,552.95	22,533.11
<b>Payroll Taxes</b>	225.77	2,024.19
<b>Permit Fee</b>	0.00	50.00
<b>Phones &amp; Pagers</b>		
Cell Phones	127.80	1,417.85
Phones	50.00	50.00
<b>Total Phones &amp; Pagers</b>	177.80	1,467.85
<b>Postage</b>	80.74	2,991.29
<b>Regulatory Fees</b>	0.00	1,456.85
<b>Repairs/Replacement/Maintane...</b>	0.00	985.90
<b>Royalty Fee</b>	273.81	2,005.06
<b>Salaries</b>		
Jeb		
Wages	94.12	1,276.55
<b>Total Jeb</b>	94.12	1,276.55
Justin		
Wages	912.62	8,443.71
<b>Total Justin</b>	912.62	8,443.71
Randy		
Wages	1,392.28	16,556.41
<b>Total Randy</b>	1,392.28	16,556.41

**City of Riesel - Water**  
**Profit & Loss YTD Comparison**  
**August 2023**

	Aug 23	Oct '22 - Aug 23
Trevor		
Wages	0.00	796.03
Total Trevor	0.00	796.03
Total Salaries	2,399.02	27,072.70
Storage Tank		
Inspection	0.00	28.00
Total Storage Tank	0.00	28.00
Tools	0.00	833.33
Trash Expense	11,046.89	120,109.34
Travel & Training	0.00	1,440.48
Truck		
Parts	0.00	103.03
Truck - Other	0.00	1,160.43
Total Truck	0.00	1,263.46
Truck (Gas)	751.79	7,595.29
Utilities		
Electric		
Navasota	5,848.79	56,014.79
Electric - Other	497.04	3,819.64
Total Electric	6,345.83	59,834.43
Total Utilities	6,345.83	59,834.43
Water Purchased		
Tri County	500.00	5,000.00
Total Water Purchased	500.00	5,000.00
Well - RMS	0.00	3,933.83
Well Maintenance	0.00	190.59
Total Expense	25,924.49	535,689.86
Net Ordinary Income	58,800.67	304,123.45
Net Income	<b>58,800.67</b>	<b>304,123.45</b>

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Cash Basis

**City of Riesel - Sewer  
Profit & Loss YTD Comparison  
August 2023**

	Aug 23	Oct '22 - Aug 23
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Interest Income</b>		
1999 Fund	0.00	176.75
Repair & Replacement	0.00	11.20
Reserve Fund	0.00	88.52
Sewer Money Market	392.95	2,341.58
<b>Total Interest Income</b>	392.95	2,618.05
<b>Sewer Revenue</b>		
Revenue	11,658.48	128,964.36
<b>Total Sewer Revenue</b>	11,658.48	128,964.36
Tie In Fees	0.00	4,500.00
<b>Total Income</b>	12,051.43	136,082.41
<b>Expense</b>		
Aeration	0.00	13,388.05
Bond Interest Expense	0.00	17,742.41
<b>City Retirement Contribution</b>		
Justin	56.76	523.20
Randy	86.60	1,120.41
Trevor	0.00	93.39
<b>Total City Retirement Contribution</b>	143.36	1,737.00
CLFRF-Sewer Rehab Proj	7,660.01	37,839.01
Depreciation expense	0.00	37,527.71
Emp Health Insurance	0.00	340.82
<b>Generator</b>	617.75	617.75
<b>Insurance</b>		
Property	0.00	4,376.19
Worker's Comp.	0.00	1,442.07
<b>Total Insurance</b>	0.00	5,818.26
Irrigation Pond	0.00	670.61
<b>Lab Expense</b>		
Soil Samples	0.00	100.00
Lab Expense - Other	328.00	4,009.00
<b>Total Lab Expense</b>	328.00	4,109.00
Lift Station	0.00	4,154.95
Miscellaneous Expense	0.00	358.22
Office Supplies	0.00	38.88
Operating Supplies	158.76	3,005.39
Payroll Taxes	183.53	2,113.31
Publications	0.00	24.00
<b>Regulatory Fees</b>		
Permit Renewal	0.00	1,250.00
<b>Total Regulatory Fees</b>	0.00	1,250.00
Repairs/Replacement/Maintenance	6,000.00	18,387.01
<b>Salaries</b>		
<b>Jeb</b>		
Wages	94.12	1,276.55
<b>Total Jeb</b>	94.12	1,276.55
<b>Justin</b>		
Wages	912.62	8,443.70
<b>Total Justin</b>	912.62	8,443.70

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Cash Basis

**City of Riesel - Sewer  
Profit & Loss YTD Comparison  
August 2023**

	Aug 23	Oct '22 - Aug 23
Randy Wages	1,392.28	16,556.41
Total Randy	1,392.28	16,556.41
Trevor Wages	0.00	796.03
Total Trevor	0.00	796.03
Total Salaries	2,399.02	27,072.69
Sewer Line Replacement	2,729.00	2,729.00
Tools	0.00	833.33
Utilities		
Electric		
Reliant	684.24	3,690.26
Electric - Other	746.41	6,217.18
Total Electric	1,430.65	9,907.44
Total Utilities	1,430.65	9,907.44
WW Crop Expense	575.64	575.64
Total Expense	22,225.72	190,240.48
Net Ordinary Income	-10,174.29	-54,158.07
Net Income	<b>-10,174.29</b>	<b>-54,158.07</b>

## City of Riesel - General

9/8/2023 1:50 PM

Register: 1a - Unrestricted Cash:\*Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2023			General Fund Money ...	Automatic Tran...		X	25,000.00	30,627.12
08/04/2023	eft	TMRS	Accounts Payable	Retirement July...	3,972.37	X		26,654.75
08/04/2023	20575	Ambold's	Accounts Payable	Acct# 2790	42.95	X		26,611.80
08/04/2023	20576	AT&T Wireless Serv...	Accounts Payable	Acct# 2873296...	1,442.98	X		25,168.82
08/04/2023	20577	Bureau Veritas North...	Accounts Payable		1,756.20	X		23,412.62
08/04/2023	20578	Liberty National	Accounts Payable	Acct# 85805	181.50	X		23,231.12
08/04/2023	20579	Motorola Solutions	Accounts Payable	Invoice# 82816...	12,980.00	X		10,251.12
08/04/2023	20580	Old Republic Surety ...	Accounts Payable	Bond-Alisha Fl...	88.00	X		10,163.12
08/04/2023	20581	PMAM Corporation	Accounts Payable	Invoice# 20230...	3,000.00	X		7,163.12
08/04/2023	20582	Quill Corporation	Accounts Payable	Invoice# 33541...	33.06	X		7,130.06
08/04/2023	20583	Riesel Fuel Service	Accounts Payable	Invoice# 33072	1,477.99	X		5,652.07
08/04/2023	20584	Shane Herzog	Accounts Payable	Citation# 0143...	200.00	X		5,452.07
08/04/2023	20585	Verizon	Accounts Payable	Acct# 850-460-...	44.04	X		5,408.03
08/04/2023	20586	Visa - Card Services	Accounts Payable	XXXXX XXX...	5,741.07	X		-333.04
08/04/2023			General Fund Money ...	Police Cameras		X	25,000.00	24,666.96
08/11/2023			-split-	Deposit		X	12,651.50	37,318.46
08/11/2023	eft	United States Treasury	-split-	EFTPS paymen...	3,721.44	X		33,597.02
08/11/2023	20587	American Tire Distri...	Accounts Payable	Invoice# S184...	1,467.91	X		32,129.11
08/11/2023	20588	Bobby Dieterich	Accounts Payable	Invoice# 963598	240.00	X		31,889.11
08/11/2023	20589	City of Waco Fiscal ...	Accounts Payable	Invoice# 27829	186.00	X		31,703.11
08/11/2023	20590	Gafford Auto Parts	Accounts Payable	Invoice# 9333-...	104.16	X		31,598.95
08/11/2023	20591	Haley & Davis PC	Accounts Payable	Invoice# 2373...	809.01	X		30,789.94
08/11/2023	20592	HOT Network Consu...	Accounts Payable	Invoice# 75758	682.00	X		30,107.94
08/11/2023	20593	Joseph Bridges	Accounts Payable	Citation# 23 01...	10.00			30,097.94
08/11/2023	20594	Quill Corporation	Accounts Payable	Invoice# 33690...	22.99	X		30,074.95
08/11/2023	20595	Riesel Rustler	Accounts Payable	Invoice# 3975-...	198.00	X		29,876.95
08/11/2023	20596	Windstream	Accounts Payable	Acct# 1250364...	883.33	X		28,993.62
08/18/2023			1 - General Governmen...	Deposit		X	269.42	29,263.04
08/18/2023	20597	Anthony Buzbee	Accounts Payable	Citation# 1769...	240.00			29,023.04
08/18/2023	20598	Brown's Termite & P...	Accounts Payable	Invoice# 64866...	180.00			28,843.04
08/18/2023	20599	City of Waco Fiscal ...	Accounts Payable	Invoice# 27763	25.00	X		28,818.04
08/18/2023	20600	HOT Network Consu...	Accounts Payable	Invoice# 75836	565.00	X		28,253.04
08/18/2023	20601	Jason Bundy	Accounts Payable	Citation# 3911...	18.00			28,235.04
08/18/2023	20602	Marc	Accounts Payable	Invoice# 07972...	173.12	X		28,061.92
08/18/2023	20603	Michaela Jo Machado	Accounts Payable	Citation# 1580...	6.00			28,055.92
08/18/2023	20604	Tam Nguyen	Accounts Payable	Citation# 23 01...	82.00			27,973.92
08/18/2023	20605	Texas Department of ...	Accounts Payable	Training Manual	40.00	X		27,933.92
08/18/2023	20606	TexStar Equipment S...	Accounts Payable	Invoice# 01-28...	487.11	X		27,446.81
08/25/2023	eft	United States Treasury	-split-	EFTPS paymen...	4,188.90	X		23,257.91
08/25/2023	20607	Aflac	Accounts Payable	Acct# BY511	144.95			23,112.96

## City of Riesel - General

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Register: 1a - Unrestricted Cash:\*Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
08/25/2023	20608	Gafford Auto Parts	Accounts Payable	Invoice# 9333-...	153.42	X		22,959.54
08/25/2023	20609	Kerry Wagner	Accounts Payable	Citation# 4670...	13.00			22,946.54
08/25/2023	20610	McLennan County A...	Accounts Payable	Invoice# 42931	506.78			22,439.76
08/25/2023	20611	Pye Barker Fire & Sa...	Accounts Payable	Invoice# PS111...	202.00	X		22,237.76
08/25/2023	20612	Randy Ehlers	Accounts Payable	Reimbursement	200.00			22,037.76
08/25/2023	20613	Rodriguez Tire Shop	Accounts Payable	Invoice# 8730	30.00			22,007.76
08/25/2023	20614	Special Insurance Ser...	Accounts Payable	Acct 22390	263.54			21,744.22
08/25/2023	20615	Stein Lawn & Lands...	Accounts Payable	Invoice# 3615	500.00			21,244.22
08/25/2023	20616	Texas Department of ...	Accounts Payable	J Carpenter-Re...	75.00			21,169.22
08/25/2023	20617	The Wallace Group	Accounts Payable	Invoice# CIR12...	337.50			20,831.72
08/25/2023	20618	TML Multistate Inter...	Accounts Payable	Invoice# PRIE...	5,977.48	X		14,854.24
08/25/2023	20619	Verizon Wireless	Accounts Payable	Invoice# 99403...	1,180.33			13,673.91
08/30/2023	eft	TMRS	Accounts Payable	Retirement Au...	3,506.89			10,167.02
08/31/2023			General Fund Money ...	low balance in ...		X	20,000.00	30,167.02
08/31/2023			Due to/from Water Fund	TCEQ overpay...	9,910.00	X		20,257.02

## City of Riesel - Water

9/8/2023 1:53 PM

Register: Water Fund:1a - Unrestricted Cash:Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2023			-split-	Deposit		X	1,219.65	59,611.02
08/01/2023			Water Fund:Water Fun...	Monthly Auto...		X	25,000.00	84,611.02
08/01/2023			Water Fund:1b - Restri...	Water Ckg to ...	3,000.00	X		81,611.02
08/02/2023			-split-	Deposit		X	5,136.78	86,747.80
08/03/2023			-split-	Deposit		X	1,962.33	88,710.13
08/03/2023			Water Fund:Water Fun...	July revenue	60,403.89	X		28,306.24
08/03/2023			Due to/from Sewer Fund	July revenue	11,736.07	X		16,570.17
08/04/2023			-split-	Deposit		X	6,851.62	23,421.79
08/04/2023	17081	Bio Chem Lab, Inc.	Accounts Payable	Invoice# 15095...	30.00	X		23,391.79
08/04/2023	17082	Frontier Waste Soluti...	Accounts Payable	Invoice# 202307	10,471.80	X		12,919.99
08/04/2023	17083	Henritta Mormino v	Accounts Payable	July 2023	273.81	X		12,646.18
08/04/2023	17084	Lower Colorado Riv...	Accounts Payable	Invoice# LAB-...	56.77	X		12,589.41
08/04/2023	17085	McLennan County G...	Accounts Payable	July 2023	199.77	X		12,389.64
08/04/2023	17086	The Wallace Group	Accounts Payable	Invoice# CIR12...	432.50	X		11,957.14
08/04/2023	17087	Tri-County S.U.D.	Accounts Payable	Acct# 2441	500.00	X		11,457.14
08/07/2023			-split-	Deposit		X	8,445.40	19,902.54
08/08/2023			-split-	Deposit		X	3,042.76	22,945.30
08/08/2023			Customer Deposits:Ret...		2,103.73	X		20,841.57
08/09/2023			-split-	Deposit		X	1,256.77	22,098.34
08/09/2023			-split-	Deposit		X	5,666.65	27,764.99
08/09/2023		State Treasurer	Accounts Payable	Sales Tax July ...	846.94	X		26,918.05
08/10/2023			-split-	Deposit		X	5,508.59	32,426.64
08/11/2023			-split-	Deposit		X	2,923.44	35,350.08
08/11/2023	17088	Atwoods Distributing...	Accounts Payable	Invoice# 00327...	493.45	X		34,856.63
08/11/2023	17089	Core & Main	Accounts Payable	Invoice# T276...	318.06	X		34,538.57
08/11/2023	17090	HOT Network Consu...	Accounts Payable	Invoice# 75673	50.00	X		34,488.57
08/14/2023			-split-	Deposit		X	16,163.13	50,651.70
08/15/2023			-split-	Deposit		X	3,257.55	53,909.25
08/16/2023			-split-	Deposit		X	3,168.41	57,077.66
08/17/2023			-split-	Deposit		X	1,693.08	58,770.74
08/18/2023			-split-	Deposit		X	2,755.86	61,526.60
08/18/2023	17091	DSHS Central Lab M...	Accounts Payable		21.27	X		61,505.33
08/18/2023	17092	Government Payments	Accounts Payable	Invoice# 2051	135.00	X		61,370.33
08/18/2023	17093	LoneStar Maintenanc...	Accounts Payable		1,189.64	X		60,180.69
08/18/2023	17094	Navasota Valley Elec...	Accounts Payable		5,848.79	X		54,331.90
08/18/2023	17095	Vermeer Texas-Louis...	Accounts Payable	Invoice# P166...	210.83	X		54,121.07
08/21/2023			-split-	Deposit		X	564.86	54,685.93
08/22/2023			-split-	Deposit		X	502.50	55,188.43
08/23/2023			-split-	Deposit		X	1,200.00	56,388.43
08/23/2023			Hydraulic Study	Deposit		X	1,100.00	57,488.43



## City of Riesel - Water

9/8/2023 1:53 PM

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Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
08/23/2023			-split-	Deposit		X	1,492.63	58,981.06
08/23/2023	17096	Sims Plastics	Accounts Payable	Invoice# 35390...	446.38			58,534.68
08/24/2023			-split-	Deposit		X	212.26	58,746.94
08/25/2023			-split-	Deposit		X	124.00	58,870.94
08/28/2023			-split-	Deposit		X	701.09	59,572.03
08/29/2023			-split-	Deposit		X	346.12	59,918.15
08/30/2023			-split-	Deposit		X	749.48	60,667.63
08/31/2023			-split-	Deposit			240.00	60,907.63
08/31/2023			-split-	Deposit			394.95	61,302.58
08/31/2023	eft	State Treasurer	Accounts Payable	Sales Tax Aug...	855.91			60,446.67
08/31/2023			Due to/from General F...	Funds Transfer		X	9,910.00	70,356.67

## City of Riesel - Sewer

9/8/2023 1:59 PM

Register: Ia - Unrestricted Cash:Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
08/01/2023			Sewer Fund Money Ma...	Automatic Mo...		X	5,000.00	13,311.92
08/04/2023	8359	Langerman Foster En...	Accounts Payable	Invoice# 19076	810.00	X		12,501.92
08/04/2023	8360	Swish, Inc.	Accounts Payable	Invoice# 02549...	575.64	X		11,926.28
08/04/2023	8361	The Wallace Group	Accounts Payable	Invoice# CIR12...	1,775.50	X		10,150.78
08/11/2023	8362	Reliant Energy	Accounts Payable	Inv# 11301266...	255.38	X		9,895.40
08/18/2023	8363	Bio Chem Lab	Accounts Payable	Invoice# 17272...	442.00	X		9,453.40
08/18/2023	8364	Core & Main	Accounts Payable	Invoice# T354...	158.76	X		9,294.64
08/18/2023	8365	Metro Plumbing	Accounts Payable	Invoice# 1898	6,000.00	X		3,294.64
08/18/2023	8366	Star*Tex Propane, Inc.	Accounts Payable	Invoice# 05195...	617.75	X		2,676.89
08/31/2023	8367	Langerman Foster En...	Accounts Payable	Invoice# 19173	1,919.00			757.89
08/31/2023	8368	Reliant Energy	Accounts Payable	Inv# 113 012 7...	428.86			329.03
08/31/2023	8369	The Wallace Group	Accounts Payable	Invoice# CIR12...	5,884.51			-5,555.48

**SECTION 00 62 76  
APPLICATION FOR PAYMENT FORM**

**Contractor's Application for Payment No.** 1

Contract Time: <u>150</u> Days	Project No.: <u>CIRI2200580</u>
Elapsed Time: <u>64</u> Days	Period: <u>28-Jun-23</u> To: <u>31-Aug-23</u>
Weather Days for this Pay Period: _____	Total Accumulated Weather Days: _____
Project Name: <u>Riesel Manhole Rehabilitation</u>	Engineer: <u>CP&amp;Y, Inc. dba STV Infrastructure</u>
Owner: <u>City of Riesel</u>	Contractor: <u>JNB Construction</u>

1.	Original Contract Amount.....	\$	210,740.00
2.	Owners Change Orders Thru No. 0 .....	\$	-
3.	Total Current Contract Amount .....	\$	210,740.00
4.	Total Completed To Date .....	\$	150,290.00
5.	Total Materials Stored To Date .....	\$	-
6.	Total Completed And Stored To Date .....	\$	150,290.00
7.	Retainage (5% Of Line 6) .....	\$	7,514.50
8.	Total Completed, Less Retainage .....	\$	142,775.50
9.	Less Amount Of Previous Estimates .....	\$	-
10.	<b><u>Amount Due This Application</u></b> .....	<b>\$</b>	<b>142,775.50</b>

11. Balance To Finish (Line 3 - Line 6)	\$	60,450.00
12. Percent Completed To Date (Line 6 / Line 3)	\$	71.32%

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date:
-----	-------

Payment of:	<u>\$142,775.50</u>	
	(Line 10 or other - attach explanation of other amount)	Inspector's Approval of Quantities

Recommended by:		<u>9/6/2023</u>
	(Engineer)	(Date)

Payment of:	<u>\$</u>	
	(Line 10 or other - attach explanation of the other amount)	

is approved by:		
	(Owner)	(Date)

**SECTION 00 62 76  
APPLICATION FOR PAYMENT FORM**

Contractor's Application for Payment No. 1

Project Name: Sanitary Sewer Manhole/Pipeline Rehabilitation  
 Owner: Waco Industrial Foundation  
 Contractor: JNB Construction, Inc.

Project #: CIRI2200580  
 Period: 6/28/2023 To: 8/31/2023  
 Engineer: CP&Y, Inc. dba STV Infrastructure

Item	Item Description	Unit of Measure	Quantity	Unit Price Bid	Total Contract Unit Price	Quantity Complete thru last pay period	Quantity Complete this Month	Quantity Complete to Date	Value of Work Completed to Date	Percent Complete
<b>BASE BID</b>										
<b>GENERAL CONDITIONS</b>										
1	Mobilization (7.5% maximum of total bid minus GCs)	LS	1	\$ 12,000.00	\$ 12,000.00		0.90	0.90	\$ 10,800.00	90%
2	Bonding and Insurance (2.5% max of total bid minus GCs)	LS	1	\$ 4,390.00	\$ 4,390.00		1.00	1.00	\$ 4,390.00	100%
3	Stromwater Pollution and Prevention Plan (SWP3)	LS	1	\$ 2,000.00	\$ 2,000.00		1.00	1.00	\$ 2,000.00	100%
4	Stromwater Pollution and Prevention Plan Implementation	LS	1	\$ 2,000.00	\$ 2,000.00		0.75	0.75	\$ 1,500.00	75%
5	Confined Space Plan	LS	1	\$ 750.00	\$ 750.00		1.00	1.00	\$ 750.00	100%
6	Confined Space Plan Implementation	LS	1	\$ 5,000.00	\$ 5,000.00		0.50	0.50	\$ 2,500.00	50%
7	Traffic Control Plan	LS	1	\$ 2,000.00	\$ 2,000.00		1.00	1.00	\$ 2,000.00	100%
8	Traffic Control Plan Implementation	LS	1	\$ 4,000.00	\$ 4,000.00		0.90	0.90	\$ 3,600.00	90%
9	4-ft Diameter Manhole Rehabilitation and with new FRP lining system, including removal of existing ring/frame, cover and cone, removal of HMAC pavement as needed, installation of new fiberglass liner system, ring/frame and cover, precast concrete cone, rehabilitation of manhole invert and bench, miscellaneous restoration, and all labor, materials, equipment, and incidentals, Complete and In Place	EA	2	\$ 9,500.00	\$ 19,000.00		1.50	1.50	\$ 14,250.00	75%
10	Remove Existing brick manhole and Install New 4-ft Dia. Precast Concrete Manhole with Conshield (≤ 8-ft Height), including ring/frame and cover, excavation, bedding, backfill, and all labor, materials, equipment, and incidentals, Complete and In Place	EA	9	\$ 10,000.00	\$ 90,000.00		9.00	9.00	\$ 90,000.00	100%
11	Manhole Asphalt Repair (Approx. 12'x12'), Type D, including sawcutting, preparation of base material, and all labor, materials, equipment, and incidentals, Complete and In Place	EA	3	\$ 3,500.00	\$ 10,500.00		2.00	2.00	\$ 7,000.00	67%
12	10-ft x 10-ft Concrete Manhole Collars including all labor, materials, equipment, and incidentals, Complete and In Place	EA	7	\$ 2,500.00	\$ 17,500.00		4.00	4.00	\$ 10,000.00	57%
13	Remove Existing 6-inch VCP and install New 6-inch PVC ASTM D3034 SDR 26 Gravity Sewer Pipe (Open-Cut, All Depths) including tracer wire, detectable metallic ribbon, excavation, bedding, backfill and all labor, materials, equipment, and incidentals, Complete and In Place	LF	80	\$ 80.00	\$ 6,400.00		0.00	0.00	\$ -	0%
14	New 6-inch Sewer Main Cleanout Casting Assembly including installing gasketed pipe, ductile iron cleanout casting, concrete, plug, gasketed fittings, excavation, connections, backfill, and all labor, materials, equipment, and incidentals, Complete and In Place	EA	1	\$ 1,000.00	\$ 1,000.00		0.00	0.00	\$ -	0%
15	New 4-inch Service, Cleanouts and Reconnection, All Depths, including installing PVC cleanout, PVC gasketed fittings, excavation, backfill, and all labor, materials, equipment, and incidentals, Complete and In Place	EA	1	\$ 2,200.00	\$ 2,200.00		0.00	0.00	\$ -	0%
16	6-inch Post-Installation CCTV New Gravity Sewer Pipe, video/record and test all new pipe lines and manholes (pressure, vacuum, mandrel, etc.) including all temporary plugs, pumps, gauges, and all labor, materials, equipment, and incidentals, Complete and In Place	LF	80	\$ 10.00	\$ 800.00		0.00	0.00	\$ -	0%
17	Sewer Bypassing (Gravity and/or Pumping), All Locations, including all service connections, materials, equipment, labor and maintenance for portable pump(s), restrained joint pipe, downcomer, connections, fittings and incidentals required complete, including demobilization, Complete	LS	1	\$ 7,500.00	\$ 7,500.00		0.00	0.00	\$ -	0%
18	Trench/Manhole Pit Dewatering, including all pumps, piping, vaults, permits, detention/filtration, maintenance, operation, and all labor, materials, equipment, and incidentals, for a Complete and Operational System	LS	1	\$ 5,000.00	\$ 5,000.00		0.00	0.00	\$ -	0%

Item	Item Description	Unit of Measure	Quantity	Unit Price Bid	Total Contract Unit Price	Quantity Complete thru last pay period	Quantity Complete this Month	Quantity Complete to Date	Value of Work Completed to Date	Percent Complete
19	Trench Asphalt Repair, including sawcutting, preparation of base material, and all labor, materials, equipment, and incidentals, Complete and In Place	LF	110	\$ 70.00	\$ 7,700.00		0.00	0.00	\$ -	0%
20	Remove and Reinstall Fencing/Gates (all types and sizes), match existing, including all materials, labor, equipment, and incidentals, Complete and In Place	LS	1	\$ 3,000.00	\$ 3,000.00		0.50	0.50	\$ 1,500.00	50%
21	Final Grading, Seeding and Sodding, including preparation of and installation of topsoil, seeding/sodding, appurtenances, grass establishment, and all material, labor, equipment, and incidentals, Complete and In Place	LS	1	\$ 5,000.00	\$ 5,000.00		0.00	0.00	\$ -	0%
22	Site Cleanup and Restoration, including all material, labor, equipment, and incidentals, Complete	LS	1	\$ 3,000.00	\$ 3,000.00				\$ -	
<b>CONSTRUCTION COST: BASE BID</b>					<b>\$ 210,740.00</b>				<b>\$ 150,290.00</b>	



OWNER: HERBERTO MENDOZA  
254-717-3515  
xxiarchitecture@yahoo.com  
108 TOPEKA DR.  
WOODWAY, TX 76712

PROJECT  
**NEW RESIDENCE  
TO RODRIGO  
MONTELONGO**

105 N. JENA ST.  
RIESEL, TX 76682

DATE: 08/9/2023  
PROJECT NO.

REVISION	DATE
1	
2	
3	
4	
5	
6	

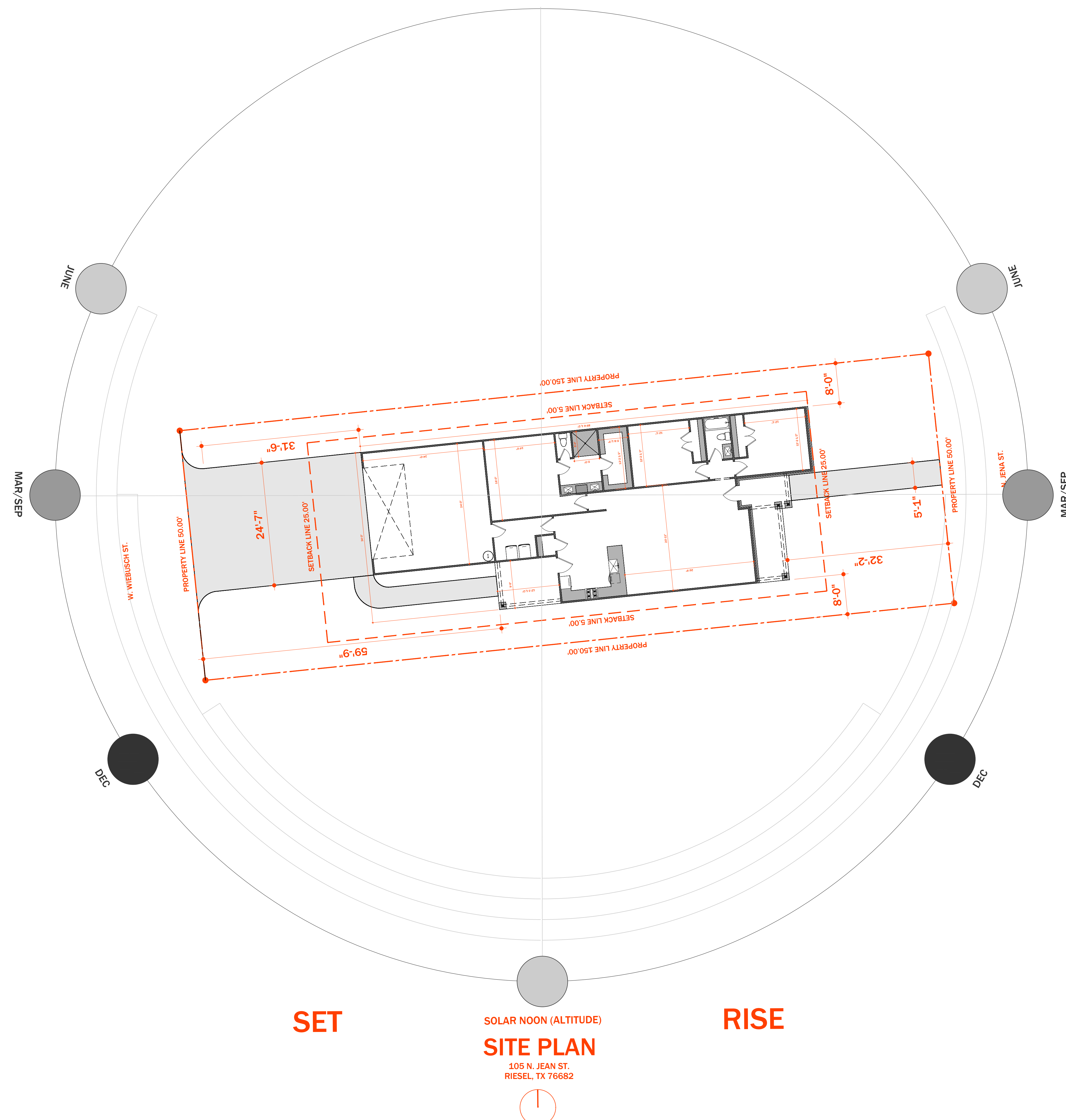
NOTES:  
THE INTEND OF THESE PLANS IS TO PROVIDE BASIC INFORMATION NECESSARY TO BUILD THIS PROJECT IT IS THE OWNERS/BUILDERS/GENERAL CONTRACTOR'S RESPONSIBILITY TO VERIFY AND CHECK THESE PLANS FOR ERRORS AND OMISSIONS PRIOR TO BEGINNING OF CONSTRUCTION. COMPLETE ENGINEERING SERVICES SHOULD BE OBTAINED FOR ALL ASPECTS OF CONSTRUCTION. ALL MATERIAL & WORKMANSHIP TO MEET OR EXCEED ALL LOCAL & GOVERNING BUILDING CODES & REGULATIONS. XXI DESIGN'S SHALL NOT BE HELD RESPONSIBLE FOR ANY PROBLEMS THAT MAY OCCUR BEFORE DURING & AFTER CONSTRUCTION. COMMENCING OF CONSTRUCTION WILL MEAN FULL ACCEPTANCE OF THESE TERMS.

**GENERAL SITE NOTES**

- BUILDER TO RESCULPTURE TOPO/FINISH GRADE TO PROVIDE PROPER DRAINAGE OF SURFACE WATER AWAY FROM BUILDING AS REQ'D.
- FINAL LOCATION OF PROPOSED RESIDENCE TO BE DETERMINED BY BUILDER.
- EXPOSED FOUNDATION TO BE MINIMUM OF 8" AND A MAXIMUM OF 24" ABOVE FINISHED GRADE OR PER SUBDIVISION REQUIREMENTS. UNDERPIN ALL EXPOSED FOUNDATIONS.
- THERE ARE NO STORM SEWER INLETS WITHIN THE LOT FRONTAGE OR 10'-0" BEYOND THE SIDE PROPERTY LINES.
- UTILITY LINE LOCATIONS ARE APPROXIMATES GENERAL CONTRACTOR TO FIELD VERIFY FOR EXACT LOCATIONS.
- VERIFY METER AND UTILITY SERVICE LOCATIONS PRIOR TO INSTALLATION.
- EROSION CONTROL BARRIERS TO BE INSTALLED PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- STABILIZED TEMPORARY CONSTRUCTION DRIVEWAY TO BE IN PLACE PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- CONFIRM ALL DRIVEWAY, WALKWAY AND PVC LAYOUTS/LOCATIONS PRIOR TO COMMENCING WORK.
- PROVIDE CONTROL AND EXPANSION JOINTS AS REQUIRED ON CONCRETE DRIVES, WALKS AND PATIOS.
- ALL EXTERIOR H-VAC EQUIPMENT TO BE SCREENED PER CITY REQUIREMENTS, DEED RESTRICTIONS OF SUBDIVISION OR NEIGHBORHOOD ASSOCIATION.
- GARBAGE RECEPTACLES TO BE STORED IN GARAGE OR SCREENED FROM VIEW AND ANIMAL ACCESS.
- LOCATION OF MAILBOX AND EXTERIOR DRIVEWAY LIGHT(S) TO BE VERIFIED PRIOR TO INSTALLATION.
- ALL CONSTRUCTION MATERIALS AND WASTE TO BE STORED ON SITE DURING CONSTRUCTION.
- LANDSCAPE PLANS TO BE PROVIDED BY OTHERS AND PERMIT FOR SAME TO BE OBTAINED SEPARATED FROM THESE PLANS.
- NO EXISTING TREES TO BE REMOVED OR DISTURBED WITHOUT OWNER APPROVAL.
- ALL STUMPS AND ROOTS SHALL BE REMOVED FROM THE SOIL TO A DEPTH OF 12" BELOW THE SURFACE OF THE GROUND IN THE AREA OF THE BUILDING.
- CONTRACTOR SHALL CLEAN UP AREAS AFFECTED BY DAILY WORK AND REMOVE DEBRIS AND MATERIALS FROM THE SITE UPON COMPLETION OF THE WORK.

LEGEND	
	PROPERTY LINE
	SETBACK LINE
	FENCE LINE
	IRON ROD W/ CAP

**LEGAL DESCRIPTION**  
**RIESEL OT**  
**Lot 7 Block E**  
**ZONED R**



**SET**      **RISE**

**SITE PLAN**  
105 N. JEAN ST.  
RIESEL, TX 76682

**FOR CONSTRUCTION**

**SITE PLAN**

SCALE: 1/4"=1'-0"

**A0**

DRAWN BY: HM

Marek, David L.

•

City Secretary

•

Thu 8/31/2023 3:04 PM

107 N. Jena St.

In a case such as this, we have a lot that is under the City's minimum,. So any development would require tweaking of the setbacks to make it doable. I think a 8' side setback (not the 5 requested) provides the same proportional "look" as the 55' frontage and 10' side setback. Waco allows a 5' setback on 50' lots. But once again, I would recommend the 8' as it is proportionally more consistent.

**David L. Marek, PE**

*Vice President*

(o) 254.772.9272 | (c) 254.749.5730

[David.Marek@stvinc.com](mailto:David.Marek@stvinc.com) | [stvinc.com](http://stvinc.com)



*I have a developer trying to build on a lot that's only 50ft wide. He's coming to council in September to ask for a variance. The house next door is on a 50ft lot too. Realtor said he builds this same house in Waco on 50 ft lots but the sample plans he sent gives him 8 ft setbacks on the sides. What do you think council should do?*

*I told him his first order of business was to find out if he could get water, so that's why i sent the hydro investigation to you.*



## MEMORANDUM

SEPTEMBER 7, 2023

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To: City of Riesel  
Attn: Alisha Flanary  
From: David L. Marek, PE  
Cc:

---

Project: 107 N Jena Meter Request  
Project No.: CIRI2300874

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Alisha,  
Based upon conversation with City Staff and a review of the water maps, we will recommend approval of a request for a residential water meter at 107 N. Jena. The water service shall be installed on the 2" water line in N. Wiebusch and a road bore will be required to extend the service to the property.



## AGREEMENT TO CONDUCT JOINT ELECTION

The Entity agrees to enter into a Joint Election Agreement with McLennan County and the following entities and hereby agrees to the following:

### LIST OF CONTRACTING ENTITIES AND THEIR BALLOT ISSUES:

**BRUCEVILLE-EDDY** – electing a mayor and two (2) city council positions AND a Special Election for two propositions;

**RIESEL** – electing three (3) city council positions;

**ROBINSON** – electing three (3) city council positions;

**WEST** – electing a mayor and two (2) city council positions;

**MART ISD** – a Special Bond Election;

**MIDWAY ISD** – a Special Voter-Approval Tax Rate Election

**MOODY ISD** – electing two (2) school board positions AND a Special Bond Election;

**ROBINSON ISD** – electing three (3) school board positions;

**WEST ISD** – electing two (2) school board positions;

- In all of the Districts' and Cities' voting precincts, which lie within the boundaries of the respective entities, the ballots shall include the specified contests for the respective parties. All entities agree to share Vote Centers, staff and voting equipment and to pay the total cost or a pro-rata cost for Vote Centers inclusive of staff, voting equipment and other expenses needed to conduct the election for both Early Voting, if applicable, and Election Day.
- Appoint the McLennan County Elections Administrator as the Early Voting Clerk for the Joint Election.
- Designates the Early Voting Clerk and the McLennan County Sheriff as the custodians of keys to the ballot box for voted ballots in accordance with Texas Election Code, Sec. 271.008 and Sec. 66.060.
- Central Count Workers will be paid an hourly rate of \$10.00 per hour.
- Support the use of high school students to serve as election clerks, as prescribed in Section 32.0511 of the Election Code.
- Post the respective notice of drawing for a place on the ballot.
- Appoint the Elections Administrator as the general custodian of the voted ballots as authorized by the Texas Election Code, Sec. 271.010 and Sec. 66.001. Access to the election records will be available to the contracting entities, as well as the public, in accordance with the Texas Public Information Act, Chapter 552 of the Government Code.
- Prepare and post filing period notice by each respective filing authority.
- The contracting entities shall provide tables and chairs at the shared Vote Centers as needed.
- Contracting Officer shall procure, allocate and distribute all election supplies; employ all election officers and personnel needed to conduct the election; provide training for the election workers on the election laws and on the use of the electronic voting equipment; conduct background checks for all election officials, staff and temporary workers, as prescribed in the Election Code 129.051(g); secure all Vote Centers; operate the Central Count Station; prepare payment to election officers and personnel and billing to the contracting entities; provide precinct by precinct election returns to the Secretary of State

as required by law; and any and all other duties necessary to conduct an election, as provided in the Election Services Contract.

- If a manual count or recount is required to be performed in accordance with Section 127.201 of the Election Code, the contracting entities shall be responsible for performing the manual count and/or recount with the Contracting Officer.

**In TESTIMONY HEREOF, the Agreement to Conduct Joint Election is multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to wit:**

**a) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 been executed on behalf of McLennan County by the Elections Administrator, pursuant to the Texas Election Code, so authorizing;**

**b) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 been executed on behalf of the Entity by its Mayor or School Board President, pursuant to the authority of the City Council or School Board, so authorizing;**

**ATTEST:**

**City of Riesel**

\_\_\_\_\_  
**Mayor, City of Riesel**

**CONTRACTING OFFICER**

\_\_\_\_\_  
**Jared Goldsmith**  
**Elections Administrator, McLennan County**

**THE STATE OF TEXAS**

**COUNTY OF MCLENNAN**

**CONTRACT FOR ELECTION SERVICES BETWEEN THE MCLENNAN COUNTY  
ELECTION ADMINISTRATION DEPARTMENT AND THE CITY OF RIESEL**

**THIS CONTRACT made by and between the City of Riesel, acting by and through its City Council, hereinafter referred to as the "City," and Jared Goldsmith, Elections Administrator of McLennan County, Texas, hereinafter referred to as the "Contracting Officer," and by authority of Section 31.092 (a), Texas Election Code for the conduct and supervision of the November 7, 2023 Joint General Election for the selection of elected officials for the full term of office of three (3) City Council.**

**THIS CONTRACT is subject to the approval of all participating parties and shall be binding on said parties upon written approval.**

**WITNESSETH:**

**WHEREAS, the City is holding an election for the selection of elected officials for the full term of office for three (3) City Council positions on November 7, 2023; and**

**WHEREAS, the voting precincts of the City which lie within the boundaries of the City, have been established by the City as their voting precincts; and**

**WHEREAS, the Vote Centers in the Joint General Election are the Election Day voting places for the City; and**

**WHEREAS, McLennan County conducted a public hearing and Commissioners Court approved the Designation of "Successful Countywide Election Day Polling Places Program" for McLennan County on January 27, 2015, moving forward pursuant to Texas Election Code, Section 43.007. On February 3, 2015, the Texas Secretary of State's Office certified that McLennan County is designated as "successful" and is now authorized to continue to hold all elections using Election Day Countywide Polling Places (Vote Centers). The City agrees to utilize the list of Countywide Election Day Polling Places (Vote Centers) attached to this contract; and**

**WHEREAS, the County owns the Hart InterCivic Verity voting system which has been duly approved by the Secretary of State, pursuant to the Texas Election Code, (Section 122.031-122.039, Section 122.091); and**

**WHEREAS, the City desires to use the County's voting system in their elections and to compensate the County for such use and to share in certain other expenses connected with such elections in accordance with the provisions of Section 31.098 of the Texas Election Code; and**

**NOW, THEREFORE, in consideration of the mutual covenants, agreements and benefits to the parties, IT IS AGREED as follows:**

**I.**

**In all of the City's voting precincts, the Contracting Officer shall conduct the City's election in accordance with this contract. The City shall bear the full cost or pay a pro-rata share of the voting centers and election judges, alternates and clerks, if applicable, to be used for the election.**

**II.**

**Hart InterCivic's Verity voting system, owned by the County, shall be used for the City's election.**

**III.**

**The City agrees to appoint the Contracting Officer as the Clerk for Early Voting and shall furnish wording on the ballots and election order necessary for Early Voting in the election to be held at the expense of the City.**

**The City agrees that the only polling sites available for contracting entities are the five (5) Early Voting Sites and thirty-four (34) Election Day Vote Centers that the County has established/pre-approved.**

**The City agrees that the shared locations for Early Voting will be the McLennan County Elections Administration Office, located in the Records Building at 214 North 4<sup>th</sup> Street, Suite 300, Waco, TX 76701; the Hewitt City Hall/Library, located at 200 Patriot Court, Hewitt, TX 76643; the Robinson Community Center, located at 106 W. Lyndale Avenue, Robinson, TX 76706; the First Assembly of God Church, located at 6701 Bosque Boulevard, Waco, TX 76710; and the Waco Multi-Purpose Community Center, located at 1020 Elm Avenue, Waco, TX 76704.**

**The above-mentioned wording on the ballot(s) and election order(s) shall be delivered to the Elections Administrator upon completion of the ballot drawing for a place on the ballot prior to the commencement of Early Voting in the election to be held at the expense of the City. The City shall bear the full cost or pay a pro-rata share, if applicable, for the Early Voting locations' personnel, at an hourly rate of \$17.00 and an overtime rate of \$25.50 per hour for Presiding Judges and Alternate Judges and an hourly rate of \$15.00 and an overtime rate of \$22.50 per hour for Clerks and a \$25.00 pick-up and delivery fee for Early Voting supplies.**

**The City will forward any requests received for a ballot by mail to the McLennan County Elections Administrator for processing. The City shall pay to the County the actual cost incurred for materials and postage for the distribution of ballots by mail.**

**The Contracting Officer shall provide to the City one (1) copy of the Early Voting report via email on a daily basis and a cumulative final Early Voting report following the election.**

#### **IV.**

**The Contracting Officer shall have the City's sample ballots printed, to cover the City's election, in accordance with Texas Election Code, Section 124.004. In all of the City's voting precincts, which lie within the boundaries of the City, the ballots shall include the specified contests for the City.**

#### **V.**

**In all instances covered by Article I of this contract, the Contracting Officer shall cause the Hart InterCivic Verity voting equipment to be delivered to the Election Day voting places and Early Voting places at least one (1) hour before the time set for opening the polls in each voting precinct, pursuant to Texas Election Code, Sections 125.001, 125.004, 125.061, 127.032-.065.**

#### **VI.**

**The City shall bear the full cost of the rent or pay a pro-rata share, if applicable, for all voting places contemplated by Article I of this contract.**

#### **VII.**

**The City shall bear the full cost or pay a pro-rata share, if applicable, for any equipment as deemed necessary and/or desirable for the holding of said election and cause same to be delivered to the voting places of the City.**

#### **VIII.**

**The City shall bear the full cost or pay a pro-rata share, if applicable, for the employment and/or use of such personnel as the Contracting Officer deems necessary or desirable to prepare for and conduct Early Voting.**

#### **IX.**

**The City shall bear the full cost or pay a pro-rata cost for the employment and/or use of such personnel as the Contracting Officer deems necessary to program and operate the automatic tabulating equipment in accordance with Texas Election Code, Sections 124.066, 127.001-.006, 127.121-122.**

**X.**

**The City shall appoint, bear the full cost of or pay a pro-rata share for the Presiding Judges and Clerks in the voting precincts, which lie within the limits of the City, including the cost for the election personnel to attend an election school held by the designated Contracting Officer for the training of Election Day Judges and Alternate Judges pursuant to the Texas Election Code, Sections 32.091 - .093 and 271.013, for their services in connection with the election to be held at the expense of the City. The election school will not exceed four (4) hours in length. Election Day personnel will be compensated at an hourly rate of \$17.00 for Presiding Judges and Alternate Judges and an hourly rate of \$15.00 for Clerks and a \$25.00 pick-up and delivery fee for Election Day supplies.**

**The Contracting Officer shall appoint the Presiding Judge and Clerks of the Early Voting Ballot Board to process Early Voting results pursuant to Texas Election Code, Sections 87.001 - .025, 87.101, and 87.103. The City shall pay a pro-rata cost for the Presiding Judge and Clerks of the Early Voting Ballot Board.**

**XI.**

**The Contracting Officer will provide the preparation of programs and test materials for tabulation of voting equipment and of ballot by mail materials, supervision of handling and disposition of election returns and preparation of the tabulation for the official canvass in accordance with Tex. Elec. Code, Section 31.094.**

**XII.**

**The Contracting Officer will provide advisory services in connection with decisions to be made and actions to be taken by the responsible parties of the City.**

**XIII.**

**The City shall pay to the County an Administrative Fee of ten (10) percent of the total amount of the contract for administering the election.**

**XIV.**

**It is understood that the County will incur costs and expenses in connection with the making of arrangements and preparations for the election, and that in the event the election to be held at the City is enjoined or canceled or if for any reason whatsoever the City shall decide not to proceed with the election to be held at the expense of the City or if the date of the election to be held by the respective parties is postponed or otherwise changed, the City shall be obligated to pay the County for the amount specified in Article XIII of this contract, which is agreed to be a fair and reasonable estimate of the costs and expenses incurred, or to be incurred, by the County in making such arrangements and preparations and the loss of damage to be sustained by the County in such event.**

**XV.**

**In connection with the performance of this contract, neither McLennan County nor the Administrator shall be liable to third parties for any default of the City in connection with the holding of the joint election, including the failure by such entities to pay any expenses hereunder, and such Entities shall not be liable to third parties for any default of the Administrator in connection with the holding of the joint election.**

**XVI.**

**Except as herein expressly provided otherwise, each party hereto shall do all things that may be required in connection with the election to be held at its expense. The City shall be responsible for the preparation of election resolutions and other pertinent documents for the adoption or execution by the proper officer of said party, and no party hereto shall have the responsibility or duty in connection with such preparations by any other party thereto. The Contracting Party will prepare the Joint Notice of Election and submit the documents to the entities for execution by the proper officers. The City shall likewise be responsible for posting or publication of election notices, and no party hereto shall be responsible for the posting or publication by any other party hereto.**

**XVII.**

**It is understood that to the extent space is available that other cities and political subdivisions may wish to participate in the use of the above-mentioned election equipment and voting places, and it is agreed that the Contracting Officer may contract with such other cities or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the City under this contract.**

**XVIII.**

**It is estimated that the City's obligation there under shall not exceed (\$1,661.42) and the City agrees to pay a deposit of fifty (50) percent of said amount to McLennan County for an amount of (\$830.71) within five (5) days after the City's execution of this contract. The exact amount of the actual cost of the City's obligation hereunder shall be calculated after the November 7, 2023 Joint General Election, and if the amount of the City's obligation exceeds the amount deposited, then, in the event, the City shall pay to McLennan County the balance due within thirty (30) days after the receipt of the bill from the Contracting Officer detailing actual costs. However, if the amount of the City's obligation is less than the amount deposited, then and in that event, McLennan County shall refund to the City the excess amount paid within thirty (30) days after a final bill detailing the cost of the election has been provided to the City.**

**In TESTIMONY HEREOF, the contract, is multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to wit:**

**a) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 been executed on behalf of McLennan County by the Elections Administrator, pursuant to the Texas Election Code, so authorizing;**

**b) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 been executed on behalf of the City by its Mayor, pursuant to the authority of the City Council, so authorizing;**

**ATTEST:**

**City of Riesel**

**By: \_\_\_\_\_  
Mayor, City of Riesel**

**CONTRACTING OFFICER**

\_\_\_\_\_  
**Jared Goldsmith  
Elections Administrator, McLennan County**



**INVOICE FOR DEPOSIT FOR THE JOINT GENERAL ELECTION  
McLennan County Elections Administration Office  
P.O. Box 2450  
Waco, TX 76703**

November 7, 2023 Joint General Election – City of Riesel

Please submit a check payable to the McLennan County Elections Administration to the address listed above in the amount of: \$830.71.

Description of Contract Cost:

50% Deposit for your entity's portion of the estimated cost of the Joint General Election

If you have any questions, please contact Jared Goldsmith, McLennan County Elections Administrator at (254) 757-5043.

# MUNICIPAL AUTHORIZATION FOR PARADE

Tanya Hensley

Permit Coordinator

Waco Area Office

(254) 224-0266

(254) 218-9137 (cell)

[Tanya.Hensley@txdot.gov](mailto:Tanya.Hensley@txdot.gov)

\*\*\*\*\*

On Tuesday September 26, 2023 the Riesel ISD Homecoming Parade will be held from 6:15pm to 7:15pm. The City of Riesel Police Department and Riesel Fire Department will assist Riesel ISD Police Department (Chief D. L. Wilson 254-717-3652) with traffic control. All safety issues have been addressed.

The parade will be travel on FM 1860 in the City limits of Riesel for .5 of a mile.

The route will follow: West on FM 1860 from Riesel HS parking lot, south on Weibush St. and east on Alexander St., south on Jena St., east on Charles St. into Riesel HS parking lot.

Respectfully,

(254) 717-3652



**D.L. Wilson**  
**Riesel I.S.D.**  
Chief of Police  
600 E Frederick Street | Riesel, Texas 76682

📞 (254) 896-5366 | 🌐 [www.rieselisd.org](http://www.rieselisd.org) | 📘 [facebook.com/riesel.isd](https://facebook.com/riesel.isd)

Please be advised the substance of this message and any message sent to this email address are subject to disclosure under the Open Records Act, and as a result, may become public information within the limits of the law. **CONFIDENTIALITY NOTICE:** This email & attached documents may contain confidential information. All information is intended only for the use of the named recipient.

## RELEASE AND ABANDONMENT OF CERTAIN EASEMENTS

The City of Riesel, Texas (hereinafter “City”) as the successor of R-M-S Water Supply Corporation and the owner of all former assets and rights of R-M-S Water Supply Corporation, including the easements set forth below, hereby RELEASES and ABANDONS the following easements:

- 1.) the Right-of-Way Easement granted by Alvin Finley and Mae Finley to R-M-S Water Supply Corporation recorded in the Deed Records of McLennan County, Texas at Volume 1700, Page 38; and
- 2.) the Right-of-Way Easement granted by Alvin Finley and Mae Finley to R-M-S Water Supply Corporation recorded in the Deed Records of McLennan County, Texas at Volume 1700, Page 39.

The City releases and abandons any rights in or to the foregoing easements as they are not needed for the public purposes of the City.

\_\_\_\_\_  
 Marshall Shaw  
 Mayor  
 City of Riesel, Texas

SWORN and SUBSCRIBED before me, the undersigned Notary Public of and for the State of Texas on the \_\_\_ day of \_\_\_\_\_, 2023.

[SEAL]

\_\_\_\_\_  
 NOTARY PUBLIC

19862 *M<sup>o</sup>W*

Form FmHA-Tx 442-9  
(Rev. 7-85)

UNITED STATES DEPARTMENT OF AGRICULTURE  
FARMERS HOME ADMINISTRATION

RIGHT OF WAY EASEMENT  
(General Type Easement)

KNOW ALL MEN BY THESE PRESENTS, that Alvin Finley and Mae Finley (hereinafter called "Grantors"), in consideration of one dollar (\$1.00) and other good and valuable consideration paid by R-M-S Water Supply Corporation (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, and convey to said Grantee, its successors, and assigns, a perpetual easement with the right to erect, construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace, and remove water distribution lines and appurtenances over and across 39.68 acres of land, more particularly described in instrument recorded in Vol. 504, Page 201, Deed Records, McLennan County, Texas, together with the right of ingress and egress over Grantors' adjacent lands for the purpose for which the above mentioned rights are granted. The easement hereby granted shall not exceed 15' in width, and Grantee is hereby authorized to designate the course of the easement herein conveyed except that when the pipe line(s) is installed, the easement herein granted shall be limited to a strip of land 15' in width the center line thereof being the pipe line as installed.

The consideration recited herein shall constitute payment in full for all damages sustained by Grantors by reason of the installation of the structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use to Grantors' premises. This Agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns. The Grantors covenant that they are the owners of the above described lands and that said lands are free and clear of all encumbrances and liens except the following:

The easement conveyed herein was obtained or improved through Federal financial assistance. This easement is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purpose for which financial assistance was extended or for so long as the Grantee owns it, whichever is longer.

IN WITNESS WHEREOF the said Grantors have executed this instrument this 4th day of June, 19 90.

Alvin Finley  
Alvin Finley  
Mae Finley  
Mae Finley

ACKNOWLEDGMENT

STATE OF TEXAS  
COUNTY OF McLennan

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared Alvin Finley and Mae Finley known to me to be the person(s) whose name(s) is (are) subscribed to the foregoing instrument, and acknowledged to me that he (she) (they) executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 4th day of June, 19 90.

(Seal)



WALTER G. KUEHL  
Notary Public, State of Texas  
My Commission Expires May 23, 1992

Walter G. Kuehl

Notary Public in and for

McLennan County, Texas

Filed for Record on the 5 day of SEPTEMBER A.D. 1990 at 11:55 o'clock A.M.  
Duly Recorded this the 5 day of SEPTEMBER A.D. 1990 at 2:46 o'clock P.M.

FRANK DENNY, County Clerk  
McLennan County, Texas

[Signature]

Deputy

19863

Form FmHA-Tx 442-9  
(Rev. 7-85)

UNITED STATES DEPARTMENT OF AGRICULTURE  
FARMERS HOME ADMINISTRATION

RIGHT OF WAY EASEMENT  
(General Type Easement)

KNOW ALL MEN BY THESE PRESENTS, that Alvin Finley and Mae Finley  
(hereinafter called "Grantors"), in consideration of one dollar (\$1.00) and other  
good and valuable consideration paid by R-M-S Water Supply Corporation  
(hereinafter called "Grantee"), the receipt and sufficiency of which is hereby ac-  
knowledged, does hereby grant, bargain, sell, transfer, and convey to said Grantee,  
its successors, and assigns, a perpetual easement with the right to erect, construct,  
install and lay and thereafter use, operate, inspect, repair, maintain, replace, and  
remove water distribution lines and appurtenances over and across 2.28 acres  
of land, more particularly described in instrument recorded in Vol. 1588, Page 74,  
Deed Records, McLennan County, Texas, together with the right of ingress  
and egress over Grantors' adjacent lands for the purpose for which the above mentioned  
rights are granted. The easement hereby granted shall not exceed 15' in width, and  
Grantee is hereby authorized to designate the course of the easement herein conveyed  
except that when the pipe line(s) is installed, the easement herein granted shall be  
limited to a strip of land 15' in width the center line thereof being the pipe line  
as installed.

The consideration recited herein shall constitute payment in full for all damages  
sustained by Grantors by reason of the installation of the structures referred to here-  
in and the Grantee will maintain such easement in a state of good repair and efficiency  
so that no unreasonable damages will result from its use to Grantors' premises. This  
Agreement together with other provisions of this grant shall constitute a covenant  
running with the land for the benefit of the Grantee, its successors, and assigns. The  
Grantors covenant that they are the owners of the above described lands and that said  
lands are free and clear of all encumbrances and liens except the following:

The easement conveyed herein was obtained or improved through Federal financial  
assistance. This easement is subject to the provisions of Title VI of the Civil Rights  
Act of 1964 and the regulations issued pursuant thereto for so long as the easement  
continues to be used for the same or similar purpose for which financial assistance  
was extended or for so long as the Grantee owns it, whichever is longer.

IN WITNESS WHEREOF the said Grantors have executed this instrument this  
4th day of June, 19 90.

Alvin Finley  
Alvin Finley  
Mae Finley  
Mae Finley

ACKNOWLEDGMENT

STATE OF TEXAS  
COUNTY OF McLennan

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on  
this day personally appeared Alvin and Mae Finley  
known to me to be the person(s) whose name(s) is (are) subscribed to the foregoing  
instrument, and acknowledged to me that he (she) (they) executed the same for the pur-  
poses and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 4th day  
of June, 19 90.



WALTER G. KUEHL  
Notary Public, State of Texas  
My Commission Expires May 23, 1992

Walter G. Kuehl  
Notary Public in and for  
McLennan County, Texas

Filed for Record on the 5 day of SEPTEMBER A.D. 1990 at 11:55 o'clock A.M.  
Duly Recorded this the 5 day of SEPTEMBER A.D. 1990 at 2:48 o'clock P.M.

FRANK DENNY, County Clerk  
McLennan County, Texas  
[Signature] Deputy